



City Council Meeting
June 15, 2026, 7:00 pm
City Hall Council Chambers
201 NW Douglas Blvd.
541.679.6739 info.

Agenda

I. Call to Order—Christie Knutson, Mayor

- A. Pledge of Allegiance
- B. Roll Call
- C. Adjustments to the Agenda

*****SUSPEND COUNCIL MEETING—CALL TO ORDER URBAN RENEWAL AGENCY MEETING*****

I. Call to Order—Allen Hobson, Chair

II. New Business

- A. Resolution No. 26-055 Adoption of Budget for 2026-2027 Fiscal Year
 - 1. Read by Title Only—*Thomas McIntosh, Executive Director*
 - 2. Staff Report—*Ann Munson, Finance Director*
 - 3. Comments from the Audience (3 minutes each speaker)
 - 4. Board Action

III. Adjournment

*****ADJOURN URA MEETING—CALL BACK TO ORDER CITY COUNCIL MEETING*****

II. Consent Agenda

- A. Approval of Council Minutes for June 1, 2026

III. Comments from the Audience—*anyone wishing to discuss items not covered on this agenda is welcome to address the City Council as a whole. Please state your name and address for the record. Each speaker will be given a maximum of 3 minutes. Speakers may not defame, intimidate, or use profanity or personal affronts. The Council reserves the right to delay action until they have full information on the issue.*

IV. Reports: Boards, Commissions, Committees, and Schools

- A. Economic Development—*Thomas McIntosh*
- B. Park Board—*Dorie White, Liaison*
- C. Friends of the Winston Library—*Allen Hobson, Liaison*

V. Department Reports

- A. Administration—*Thomas McIntosh*

VI. Old Business

VII. New Business

- A. Business Licenses
 - 1. Pure Pressure, Pressure Washing & Landscaping—*Thomas Crago*
- B. Discussion: Chamber of Commerce Agreement Extension
- C. Annual Workers Compensation Insurance Renewal
 - 1. Staff Report—*Ann Munson*
 - 2. Council Action
- D. Resolution 26-1227 Budget FY 2026-2027
 - 1. Read by Title Only—*Thomas McIntosh*

2. Staff Report—*Ann Munson*
 3. Comments from the Audience (3 minutes each speaker)
 4. Council Action
- E. Resolution 26-1228 Certifying Services FY 26-27
1. Read by Title Only—*Thomas McIntosh*
 2. Comments from the Audience (3 minutes each speaker)
 3. Council Action
- F. Resolution 26-1229 Election to Receive State Revenues FY 26-27
1. Read by Title Only—*Thomas McIntosh*
 2. Comments from the Audience (3 minutes each speaker)
 3. Council Action
- G. Resolution 26-1230 Categorizing Taxes FY 26-27
1. Read by Title Only—*Thomas McIntosh*
 2. Comments from the Audience (3 minutes each speaker)
 3. Council Action
- H. Resolution 26-1231 Classification and Compensation Schedule FY 26-27
1. Read by Title Only—*Thomas McIntosh*
 2. Comments from the Audience (3 minutes each speaker)
 3. Council Action

VIII. Non-Agenda Items from Council

IX. Upcoming Agenda Items

X. Good of the Order

- A. Check Copies
- B. Claims in Excess of \$500

XI. Announcements

- Urban Renewal for June has been canceled. Next meeting July 16th.
- Next City Council meeting July 6th at 7pm. City Hall.

XII. Executive Session—Pursuant to ORS 192.660 (2)

XIII. Adjournment

AMERICANS WITH DISABILITIES NOTICE

As part of public policy, the City of Winston will attempt to provide public accessibility to services, programs, and activities. If accommodation is needed to participate in this meeting, please contact Winston City Hall at 541-679-6739, at least 48 hours prior to the scheduled meeting time.

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Urban Renewal Agency-City of Winston hereby adopts the budget for fiscal year 2026-27 in the total of \$ 826,620. This budget is now on file at the City of Winston, Winston, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below are hereby appropriated:

Table with columns for General Fund, Organizational Unit or Program, and amounts. Includes rows for Materials & Services (26,600), Capital Outlay (760,020), Special Payments (40,000), and Total (826,620).

Table with columns for Debt Service Fund and Fund, Organizational Unit or Program, and amounts. Includes rows for Debt Service, Total, and Total Appropriations, All Funds (\$ 826,620).

RESOLUTION DECLARING TAX INCREMENT

Option One

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor for the _____ Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution, and \$ _____ as the amount to be raised through the imposition of a special levy.

Option One (alternate)

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor for the _____ Plan Area a request that \$ _____ in increment value be used for the purpose of dividing the taxes under Section 1c, Article IX, of the Oregon Constitution.

Option Three

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor for the _____ Plan Area a request for \$ _____ of revenue specified in the Ordinance choosing Option Three to be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution, and _____ as the amount to be raised through the imposition of a special levy, and for the _____ Plan Area that \$ _____ in increment value be used for the purpose of dividing the taxes under Section 1c, Article IX, of the Oregon Constitution.

Other Plans

BE IT RESOLVED that the Board of Directors of the Urban Renewal Agency of the City of Winston hereby resolves to certify to the county assessor a request for the Winston Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Other Plans (alternate)

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor a request for the _____ Plan Area that \$ _____ in increment value be used for the purpose of dividing the taxes under Section 1c, Article IX, or the Oregon Constitution.

The above resolution statements were approved and declared adopted on this 15th day of June 2026.

X _____ Signature



CITY OF WINSTON, OREGON

City Council Meeting Minutes

June 1, 2026

Meeting Body:	Winston City Council
Date:	Monday, June 1, 2026
Location:	Winston City Hall
Called to Order:	Regular City Council Meeting
Presiding:	Mayor Knutson

1. ATTENDANCE

Members Present

- Mayor Christie Knutson (Presiding)
- Councilor Allen Hobson (also presided over Urban Renewal Agency meeting)
- Councilor Dorie White
- Councilor Nick Wiggins

Members Absent

- Councilor Dave Cunningham (in Florida)

Staff Present

- Thomas McIntosh, City Manager
- Andy Howell, Public Works Director
- Police Chief Brandon Sarti
- Finance Director Ann Munson

2. URBAN RENEWAL AGENCY (URA) MEETING

Mayor Knutson suspended the City Council meeting and Councilor Hobson called the Urban Renewal Agency meeting to order. The URA meeting addressed two items before returning to the regular City Council session.

2A. Newsletter Funding Request — Steve Johnson

Steve Johnson presented a funding request to complete newsletter publications through the end of the fiscal year (June 30, 2026). He reported that expenditures had consumed nearly the entire annual newsletter budget. The final publication — the July edition prepared in June — required an additional \$980 to complete. Staff noted the precise amount was \$982 and some cents, and recommended rounding up to \$1,000 to ensure full coverage.

Motion	Moved By	Seconded	Result
Approve \$1,000 for URA newsletter to complete FY 2025-26 publications (amended from \$980)	Knutson	Wiggins	APPROVED — Unanimous Aye

2B. Public Hearing — URA Budget FY 2026-27

A public hearing was opened to accept public input on the Winston Urban Renewal Agency budget for fiscal year 2026-27. Staff presented the Oregon budget notice (LB1 equivalent for URA).

Budget figures presented by Ann Munson:

Category	FY 2024-25 Actuals	FY 2025-26 Adopted	FY 2026-27 Approved
Total Resources / Requirements	\$616,979	\$846,850	\$826,620

No conflict of interest disclosures were made. No public statements in opposition, in favor, or in general were received. Council had no questions.

Motion	Moved By	Seconded	Result
Open URA public hearing for FY 2026-27 budget	Knutson	Wiggins	APPROVED — Unanimous Aye
Close URA public hearing for FY 2026-27 budget	Wiggins	White	APPROVED — Unanimous Aye

The URA meeting was closed at 7:06 and control returned to the City Council.

3. CITY COUNCIL MEETING — REGULAR SESSION

3A. Public Hearing — City of Winston FY 2026-27 Budget

A public hearing was opened per Oregon law to accept public input on the proposed City of Winston budget for fiscal year 2026-27. Staff presented the Oregon LB1 form showing actuals, the adopted current-year budget, and the proposed budget.

Budget figures by fund:

Fund	FY 2024-25 Actuals	FY 2025-26 Adopted	FY 2026-27 Proposed
General Fund	\$3,938,138	\$4,288,152	\$3,786,814
Street Fund	\$1,472,079	\$891,776	\$1,279,730
Sewer Fund	\$3,895,427	\$7,624,738	\$8,136,480
Reserve Fund	\$2,393,223	\$2,393,223	\$2,393,223
Wastewater Treatment Facility	\$1,194,080	\$1,434,049	\$1,714,982
Community Center	\$160,929	\$118,300	\$112,241
Transportation Utility Fund	\$77,193	\$70,000	\$210,000
TOTAL	\$13,131,069	\$16,820,238	\$17,851,336

Additional budget notes:

- Permanent rate levy for taxes: \$4.2718 per \$1,000 assessed value (unchanged across all three years)
- Outstanding debt as of July 1: \$1,509,041
- Authorized but not yet incurred debt (DEQ loan): \$3,651,000

No conflict of interest disclosures were made. No public statements in opposition, in favor, or in general were received. Council had no questions. The hearing closed at

Motion	Moved By	Seconded	Result
Open public hearing for City of Winston FY 2026-27 budget	Hobson	Wiggins	APPROVED — Unanimous Aye
Close public hearing for City of Winston FY 2026-27 budget	White	Hobson	APPROVED — Unanimous Aye

3B. Approval of Council Minutes — May 18, 2026

Mayor Knutson noted one correction to the May 18, 2026 minutes: the minutes incorrectly attributed a concern about changing the Park Board to a Park Committee to Councilor Wiggins. The mayor stated the concern was raised by Councilor Hobson, and requested the correction be reflected in the record so as not to discourage community members from joining the committee.

Motion	Moved By	Seconded	Result
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Accept May 18, 2026 minutes as corrected

Wiggins

White

APPROVED
— Unanimous
Aye

4. COMMENTS FROM THE AUDIENCE

The mayor opened the floor to public comment. Speakers were allotted a maximum of three minutes and asked to state their name and address for the record.

4A. Brooke Bustrum — Booster Club Luau Report

Brooke Bustrum, 184 Danielle Dragon, Winston. Newly elected Booster Club President. Ms. Bustrum reported that the Booster Club held a luau fundraiser the previous Saturday after a seven-year hiatus. Key highlights:

- Approximately 115 attendees
- Raised approximately \$10,000
- Wildlife Safari donated the venue and brought animals to the event
- The event went smoothly and the Booster Club plans to make it an annual event going forward

Council congratulated Ms. Bustrum on her appointment and commended the successful event.

4B. Levi Zundel — Music Festival Proposal

Levi Zundel, 61 Southwest Civil Bend (behind Johnny's). Distributed informational handouts to council members.

Mr. Zundel presented a proposal for an all-day outdoor music festival to benefit the Winston Area Food Pantry, specifically to assist in acquiring a permanent location. Key details:

- Event hours: 12:00 PM to 10:00 PM
- Free admission; voluntary cash and food donations requested
- 16 local bands confirmed to perform without pay, across multiple genres (folk, punk, Indian music, and others)
- A raffle for a merchandise prize package (t-shirts, CDs) will be offered to donors
- All proceeds — net of minimum necessary event costs — go directly to the Winston Area Food Pantry
- Inspired by a prior event that drew under 250 attendees and raised 1,000 lbs. of food and nearly \$2,000
- Event scheduled for August 22nd

Mr. Zundel also requested confirmation that the City Council had previously voted to waive the park stage rental fee (approximately \$450-\$500). City Administrator McIntosh indicated he believed the Council had approved this at a prior meeting but the item was not on this evening's agenda. Staff agreed to confirm the prior vote and notify Mr. Zundel; if not previously approved, the item would be placed on the next agenda.

5. STAFF REPORTS

5A. Public Works — Andy Howell

Public Works Director Andy Howell provided the following updates:

Sewer/Utility Project (Black Pearl Contractor):

- The contractor (Black Pearl) has submitted their submittals — a list of materials and equipment for the project
- Submittals are currently under review by the engineer
- DEQ approval may take up to 30 days
- Once DEQ approves, a notice to proceed will be issued and construction will begin
- The project will start on the treatment plant side with horizontal boring; the contractor will bore from the plant side and pull pipe back
- Public Works plans to film portions of the work to share with Council

Riverbend Park — Playground Removal:

- The aging playground structure at Riverbend Park has been removed after a safety failure over a holiday weekend when a ladder pulled away from the structure (bolts pulled through)
- The area is now fenced off; only the swing set remains
- The community had comments about the removal; staff acknowledged this was expected

Riverbend Park — Hazard Tree:

- A large tree at Riverbend Park has a significant split running approximately 6 feet deep and is leaning toward the river
- Staff assessed the tree and confirmed it poses a safety hazard
- The tree is slated for removal; staff will act promptly given the safety concern
- Staff will attempt to top as high as possible where feasible to allow regrowth, but this particular tree requires full removal

5B. Administration — Thomas McIntosh

City Administrator McIntosh provided two updates:

Election Packets:

- Election filing packets will be available starting June 3, 2026
- Three positions are up for election: one seat per ward, plus the Mayor position
- Candidates for Council must collect 12 signatures; Mayor candidates require 25 signatures
- Filing deadline: August 25, 2026

County Dispatch / 911 Agreement:

- The City has a \$134,000 annual contract with Douglas County for 911 dispatch and radio maintenance

- The contract has historically seen a 3% annual increase; the City is locked in at 3% for the upcoming year
- County officials discussed at a recent budget committee meeting that future increases may be tied to actual economic cost factors rather than a fixed 3%, potentially raising the rate to 5-6%
- This is a general fund expenditure; any increase will exacerbate budget pressures — staff will monitor closely

6. OLD BUSINESS

No old business items were presented.

7. NEW BUSINESS

7A. New Business License — Wiley Wagon

A new business license application for Wiley Wagon, submitted by Mrs. Wiley (wife of Stuart Wiley), was presented for Council approval.

Motion	Moved By	Seconded	Result
Approve new business license for Wiley Wagon	Wiggins	White	APPROVED — Unanimous Aye

7B. Council Workshop Dates

No council workshop dates were set at this time.

7C. Resolution No. 26-1226 — DC Narcotics Agreement (DINT)

City Administrator McIntosh read Resolution No. 26-1226 by title only:

"A Resolution of the City of Winston, Oregon City Council authorizing the City Manager to enter into an agreement with the Douglas County Interagency Narcotics Team (DINT) to allow full assignment of one full-time certified police officer."

Chief of Police provided background on DINT and the proposed assignment:

- DINT (Douglas County Interagency Narcotics Team) was formed in 1989 (officially operational in 1990) as a multi-agency drug enforcement task force
- Original partners included Douglas County Sheriff's Office, Roseburg Police Department, Oregon State Police, BLM, Forest Service, and National Guard
- The assignment is in lieu of reinstating a recently vacated officer position; current staffing levels will be maintained and one officer will be assigned to DINT
- The assignment is fully funded by DINT/county grant for the first year, including wages, benefits, overtime, and a take-home vehicle
- The city will pay wages and bill Douglas County on a quarterly basis for reimbursement

- Chief dedicated \$30,000 in the overtime line for narcotics-related work
- Officer assignment expected to begin July 1, 2026 (possibly earlier)
- Grant funding is for one year; continuation depends on grant extension

DINT Commander Lt. Nick Hansen (Douglas County Sheriff's Office) provided additional context:

- DINT is governed by an independent advisory board comprised of: the Sheriff, a Roseburg PD Captain, a County Commissioner, an OSP Lieutenant, and District Attorney Rick Wesenberg
- DINT operates with its own policies, procedures, asset forfeiture, civil attorney, and office — largely independent of any single agency
- Officers who serve with DINT gain significant investigative experience; many go on to leadership roles (e.g., current Roseburg Police Chief, Roseburg PD Captain, Sheriff John Hanlin, and prior OSP Superintendent are all DINT alumni)
- DINT works in partnership with the DEA, ATF, and federal prosecutors (AUSA); detectives have direct daily access to an assigned attorney
- Sending an officer entitles Winston to priority status for DINT investigative resources within the community

7D Ordinance 26-723 Second Reading

7E Ordinance 26-724 Second Reading

Motion	Moved By	Seconded	Result
Approve Resolution No. 26-1226 authorizing City Manager to execute the DINT agreement	Wiggins	Hobson	APPROVED — Unanimous Aye
Adopt Ordinance No. 26-723	White	Hobson	APPROVED — Unanimous Aye
Adopt Ordinance No. 26-724	Wiggins	White	APPROVED — Unanimous Aye

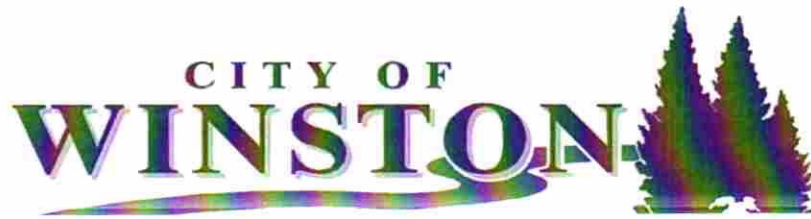
8. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:47.

Respectfully Submitted,

Thomas McIntosh, City Manager

Approved by Mayor: _____



Park Board 2026

Park Board Meeting Minutes
June 9, 2026 4:00 pm
Winston City Hall

1. Call to Order:

The meeting was called to order at 4:02pm .

Roll Call:

Jack Holland, President	Melissa Tristany
Raeann Rutledge, Secretary	Clay Caldwell
Dorie White City Council Liaison.	Levi Zundell
Onikka Driscoll	

2. Minutes:

The minutes have been read by all present. Clay made a motion to approve the minutes. Onikka 2nd the motion. All in favor. Motion passed.

3. Guest:

None.

4. New Business:

A. Some of the Riverbend Park old playground equipment has been removed due to safety concerns. There is still playground equipment available for community use. We discussed scheduling a workshop with Public Works, the city, WAID, and the Melon Festival Committees.

B. Onikka and Raeann recused them selves and spoke on behalf of WAID requesting a fee waiver or reduction of fees (\$500) for the use of Riverbend Park facilities for the 2026 WAID Celebration July 4th. Clay put forward a motion to recommend that the fees for the 2026 WAID Celebration be waived or reduced. Melissa 2nd the motion. Unanimously approved.

5. Old Business:

None.

6. Discussion

A. We discussed the recent removal of the tree at Riverbend Park. A concerned citizen made a social media post, and through that Public Works was contacted to remove the tree due to cracking and safety concerns.

Next Meeting, July 14th, 2026, 4:00pm. Location: Winston City Hall

Meeting Adjourned 4:16pm Raeann Rutledge, Secretary



Application for Business License

Tell us about you:

Applicant: Thomas Crago

Date of Birth: 11/11/1981 Driver's License/ID: 1981

Mailing Address: PO BOX 652

City: Wilbur State: OR Zip: 97494

Phone: 541-670-0635 Email: cragolandscapes@gmail.com

Scope of Business (select one):

- Permanent (Business addressed and/or located within city limits – **Complete Section A**)
- Contractor/Mobile Vendor (Business established outside city limits but conducting work within city limits – **Complete Section B**)

Section A:

Business Name: _____

Street Address: _____

Mailing Address: _____ PO Box: _____

City: _____ State: _____ Zip: _____

Business Type: _____ Secondhand Property Dealer? _____

Description of business to include hours of operation and expected number of employees: _____

Refer to the Winston Municipal Code, Title XI; Chapter 110; Sections 110.01 – 110.99, and Chapter 112; Sections 112.01 – 112.99. View it 24/7 at the City Website under the Government tab, or in person at City Hall weekdays, 201 NW Douglas Blvd. (541) 679-6739 for info.

Application # 19.26

Peer Pressure Pressure Washing
and Landscaping

*** STAFF USE ONLY ***

LICENSE # 19-26

Business Location N/A Zoning _____

Change of Occupancy **Y N** Sign Permit Required **Y N** 2nd Hand Property Dealer **Y N**

Planning Official _____ Date _____
Comments: _____

Police Chief [Signature] Date 06/26

Recommendation: Recommended Not Recommended
Comments: _____

City Manager _____ Date _____

Billing Clerk _____ Date _____

City Recorder _____ Date _____

Fee \$50 Receipt # 93213 CC 6/15 Letter/Label Entered/Mailed

Additional Remarks: _____

Refer to the Winston Municipal Code, Title XI; Chapter 110; Sections 110.01 – 110.99, and Chapter 112; Sections 112.01 – 112.99. View it 24/7 at the City Website under the Government tab, or in person at City Hall weekdays, 201 NW Douglas Blvd. (541) 679-6739 for info.

Application # 19-26

Revised 06.01.2026 cms

City of Winston

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2026 - 07/01/2027

Policy: 439355

Group: CIS - Services

Plan: Version #1

Agency: SAIF Corporation
Producer: SAIF Corporation

Total estimated premium and assessments: \$63,962.05

Payroll reporting frequency: Annual

Please visit **saif.com** and choose *Safety and health* for information about safety or choose *Employer Guide* for information about reporting payroll, paying online, filing and managing a claim, and coverage.

Initial installment due by 07/25/2026: \$63,962.05

I, the undersigned, as a legal representative of the Company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page with remittance. You may choose to pay online at saif.com, or write the quote or policy number indicated in this document on your check. Make check or money order payable to:

**SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000**

SAIF use only	D: \$0	I: \$63,962	Lyn L Zielinski-Mills
Date received _____	Amount received _____	Check no. _____	
Bond Company _____	Bond no. _____		



Staff Report

Finance 26-02

Subject: Worker's Compensation Insurance Renewal – SAIF Corporation

Date: June 15, 2026

Prepared by: Ann Munson, Finance Director

Title:

Background: This is our annual worker's compensation insurance renewal. The premium is based on the total of the city's payroll; the base rates set by the state and the city's experience rating.

Analysis: Our experience modifier has increased from 1.07 to 1.20 for the 2026-2027 year. We will continue to work towards a modifier below 1.00 (which is average).

Recommendation: I recommend the City Council approve the policy renewal.

Financial Impact: The 2026-2027 Worker's Compensation Premium is \$63,962.05 which is, \$11,046.85 (20.9%) more than the 2025-2026 policy. The payroll for 2026-2027 is 9.4% more than last year.



RESOLUTION NO. 26-1227

A RESOLUTION OF THE CITY OF WINSTON, OREGON, CITY COUNCIL, ADOPTING THE OPERATING AND CAPITAL BUDGET FOR THE CITY OF WINSTON FOR THE 2026-2027 FISCAL YEAR AND MAKING APPROPRIATIONS

WHEREAS, the Winston Budget Committee has approved the Operating and Capital Budget for the City of Winston for the 2026-2027 Fiscal Year in the amount of \$17,851,336.00; and,

WHEREAS, the required Notice of Budget Hearing and Financial Summary of all funds was published in the News Review on May 22, 2026; and,

WHEREAS, the required Public Hearing was held before the Winston City Council on June 1, 2026.

NOW, THEREFORE BE IT RESOLVED THAT, THE CITY OF WINSTON, OREGON, CITY COUNCIL:

SECTION 1. Hereby adopts the Budget for the Fiscal Year 2026-2027 in the sum of \$17,851,336.00 as shown on the documents now on file at the City Hall and a summary of which is attached hereto, and made a part of this resolution hereof, as Schedule "A".

SECTION 2. The amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below are hereby appropriated as shown on the same Schedule "A".

ADOPTED BY THE CITY OF WINSTON, OREGON, CITY COUNCIL ON THIS 15TH DAY OF JUNE, 2026.

APPROVED BY THE MAYOR ON THIS 15TH DAY OF JUNE, 2026.

Christie Knutson, Mayor

Attest:

Thomas McIntosh, City Manager

**RESOLUTION NO. 26-1227
SCHEDULE "A"**

GENERAL FUND

Administration	193,955.00
Municipal Court	211,425.00
Parks	270,317.00
Library	12,000.00
Police Department	3,086,617.00
Transfers Out	12,500.00
Total General Fund	\$ 3,786,814.00

STREET FUND

Streets	1,275,730.00
Transfers Out	4,000.00
Total Street Fund	\$ 1,279,730.00

SEWER FUND

Sewer	7,874,019.00
Debt Service	167,461.00
Transfers Out	95,000.00
Total Sewer Fund	\$ 8,136,480.00

WINSTON-GREEN REGIONAL TREATMENT FACILITY FUND

Winston-Green Regional Treatment Facility	1,714,982.00
Total W-G Regional Treatment Facility Fund	\$ 1,714,982.00

COMMUNITY CENTER FUND

Community Center	112,241.00
Total Community Center Fund	\$ 112,241.00

**RESOLUTION NO. 26-1227
SCHEDULE "A"**

TRANSPORTATION UTILITY FUND

Transportation	1,800.00
Transfers Out	208,200.00
Total Transportation Utility Fund	\$ 210,000.00

Non-Departmental/Non-Program **\$ 217,866.00**

TOTAL APPROPRIATIONS, ALL FUNDS **\$ 15,458,113.00**

Total Unappropriated and Reserve Amounts, All Funds \$ 2,393,223.00

TOTAL FY 2023-2024 BUDGET **\$ 17,851,336.00**



RESOLUTION NO. 26-1228

A RESOLUTION OF THE CITY OF WINSTON, OREGON, CITY COUNCIL, CERTIFYING THE PROVISION OF CERTAIN MUNICIPAL SERVICES BY THE CITY OF WINSTON.

WHEREAS, ORS 221.760 provides that the officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides certain services; and,

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE BE IT RESOLVED THAT, THE CITY OF WINSTON, OREGON, CITY COUNCIL:

SECTION 1. The City of Winston hereby certifies that it provides the following municipal services enumerated in Section 1, ORS 221.760:

- ❖ Police protection
- ❖ Street construction, maintenance, and lighting
- ❖ Sanitary sewer
- ❖ Storm sewers
- ❖ Planning, zoning, and subdivision control

SECTION 2. This resolution shall be in effect upon the date of its adoption.

ADOPTED BY THE CITY OF WINSTON, OREGON, CITY COUNCIL ON THIS 15TH DAY OF JUNE, 2026.

APPROVED BY THE MAYOR ON THIS 15TH DAY OF JUNE, 2026.

Christie Knutson, Mayor

Attest:

Thomas McIntosh, City Manager



RESOLUTION NO. 26-1229

A RESOLUTION OF THE CITY OF WINSTON, OREGON, CITY COUNCIL, DECLARING THE CITY OF WINSTON'S ELECTION TO RECEIVE STATE REVENUES FOR THE 2026-2027 FISCAL YEAR.

WHEREAS, State Revenue Sharing Law requires cities to pass a resolution each year stating they want to receive state revenue sharing money; and,

WHEREAS, a copy of such resolution must be filed with the State Controller's Division before July 15, 2026; and,

WHEREAS, the City of Winston desires to receive state revenue sharing.

NOW, THEREFORE BE IT RESOLVED THAT, THE CITY OF WINSTON, OREGON, CITY COUNCIL:

SECTION 1. Pursuant to ORS 221.770, the City of Winston hereby elects to receive state revenues for the fiscal year 2026-2027.

SECTION 2. This resolution shall be in effect upon the date of its adoption.

ADOPTED BY THE CITY OF WINSTON, OREGON, CITY COUNCIL ON THIS 15TH DAY OF JUNE, 2026.

APPROVED BY THE MAYOR ON THIS 15TH DAY OF JUNE, 2026.

Christie Knutson, Mayor

Attest:

Thomas McIntosh, City Manager

I certify that a public hearing before the Budget Committee was held on May 11, 2026, and a public hearing before the City Council was held on June 1, 2026, giving citizens an opportunity to comment on the use of State Revenue Sharing.

Thomas McIntosh, City Manager



RESOLUTION NO. 26-1230

A RESOLUTION OF THE CITY OF WINSTON, OREGON, CITY COUNCIL, IMPOSING AND CATEGORIZING TAXES FOR THE CITY OF WINSTON FOR THE 2026-2027 FISCAL YEAR.

WHEREAS, the City of Winston adopted a budget and made appropriations for the 2026-2027 fiscal year on June 15, 2026.

NOW, THEREFORE BE IT RESOLVED THAT, THE CITY OF WINSTON, OREGON, CITY COUNCIL:

SECTION 1. City of Winston, Douglas County, Oregon, hereby imposes the taxes provided for in the adopted budget at the rate of \$4.2718 per \$1,000 assessed value for operations.

SECTION 2. These taxes are hereby imposed and categorized for tax year 2026-2027 upon the assessed value of all taxable property within the City of Winston.

SECTION 3. This resolution shall be in effect upon the date of its adoption.

General Government Limitation

General Fund	\$4.2718 per \$1,000
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ADOPTED BY THE CITY OF WINSTON, OREGON, CITY COUNCIL ON THIS 15TH DAY OF JUNE, 2026.

APPROVED BY THE MAYOR ON THIS 15TH DAY OF JUNE, 2026.

Christie Knutson, Mayor

Attest:

Thomas McIntosh, City Manager



RESOLUTION NO. 26-1231

A RESOLUTION OF THE CITY OF WINSTON, OREGON, CITY COUNCIL, ADOPTING THE CLASSIFICATION AND COMPENSATION SCHEDULE FOR THE CITY OF WINSTON FOR THE 2026-2027 FISCAL YEAR.

WHEREAS, the City of Winston adopted a budget and made appropriations for the 2026-2027 fiscal year on June 15, 2026: and,

WHEREAS, the City of Winston desires to maintain a fair compensation schedule for its employees; and,

WHEREAS, the City of Winston also desires to comply with the Federal Fair Labor Standards Act and all bargaining agreements.

NOW, THEREFORE BE IT RESOLVED THAT, THE CITY OF WINSTON, OREGON, CITY COUNCIL:

SECTION 1. The City of Winston, Douglas County, Oregon, hereby adopts the Classification and Compensation Schedule for the 2026-2027 fiscal year which is attached hereto as Schedule "A".

SECTION 2. This resolution shall be in effect upon the date of its adoption.

ADOPTED BY THE CITY OF WINSTON, OREGON, CITY COUNCIL ON THIS 15TH DAY OF JUNE, 2026.

APPROVED BY THE MAYOR ON THIS 15TH DAY OF JUNE, 2026.

Christie Knutson, Mayor

Attest:

Thomas McIntosh, City Manager

EFFECTIVE 7/1/2026

<u>POSITION</u>	<u>START</u>	<u>MAXIMUM</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
CITY MANAGER	Per Contract								
MUNICIPAL JUDGE	Per Contract								
CHIEF OF POLICE	103,760	123,896							
LIEUTENANT	98,820	117,996							
SERGEANT	94,114	112,377							
PLANNER/DEVELOPMENT DIRECTOR	63,462	75,777							
FINANCE DIRECTOR	85,045	101,548							
COURT CLERK	43,653	68,410							
COURT OPERATIONS SPECIALIST	59,916	76,470							
FINANCE CLERK	54,821	65,459							
CITY RECORDER	54,821	65,459							
UTILITY BILLING CLERK	45,101	53,853							
PUBLIC WORKS SUPERINTENDENT	98,820	117,996							
PUBLIC WORKS FOREMAN	80,996	96,713							
STREET & UTILITY OPERATOR II	66,635	92,107							
STREET & UTILITY OPERATOR I	52,210	68,732							
STREET & UTILITY WORKER	47,356	56,546							
FACILITIES MAINTENANCE	49,724	59,374							
CUSTODIAN	45,101	53,853							
UTILITY/PARKS WORKER	47,356	56,546							
PUBLIC WORKS ADMIN ASSISTANT	47,356	56,546							
PUBLIC WORKS OPERATIONS CO-ORD	50,887	60,762							
PLANT SUPERINTENDENT	83,545	109,007							
LEAD PLANT OPERATOR	66,524	86,799							
MAINTENANCE TECHNICIAN	58,919	76,876							
PLANT OPERATOR	56,557	75,709							
PATROL OFFICER *	62,182	65,291	65,291	68,558	71,988	75,587	79,365	83,333	87,500
POLICE ADMINISTRATIVE ASSISTANT*	59,916	62,913	62,913	66,058	69,361	72,829	76,471	80,295	84,310
CODE ENFORCEMENT OFFICER*	52,846	55,486	55,486	58,261	61,176	64,234	67,446	70,818	74,358
RECORDS CLERK *	43,969	46,168	46,168	48,474	50,900	53,445	56,118	58,923	61,870
SCHOOL RESOURCE OFFICER*	Per Contract								

NOTES

Schedule reflects:

- 1) A 2.6.0% COLA to FY 25/2026 Winston Police Assoc salaries per contract
- 2) A 2.6.0% COLA to FY 25/2026 non-union salaries and salary adjustments per salary comparison study

*Winston Police Association



Staff Report

Finance 26-01

Subject: Resolutions 26-1227 through 26-1231

Date: June 15, 2026

Prepared by: Ann Munson, Finance Director

Background: These Resolutions are passed annually to Adopt the Budget as Approved by the Budget Committee; Certify Municipal Services per ORS.221.760; Declare City's Election to Receive State Revenues; Impose and Categorize Taxes and Adopt the Classification and Compensation Schedule.

Recommendation: I recommend the City Council approve these resolutions.

Financial Impact: These resolutions are required for the City of Winston to receive State Revenue Funds and operate for the 2026-2027 Fiscal Year with total appropriations of \$15,458,113.00 and a total budget of \$17,851,336.00.