



City Council Meeting
March 16, 2026, 7:00 pm
City Hall Council Chambers
201 NW Douglas Blvd.
541.679.6739 info.

Minutes

The meeting was called to order at 7 o'clock by Mayor Christie Knutson. Councilors Dorie White, Dave Cunningham, Allen Hobson, and Nick Wiggins were also present. Staff in attendance were city manager Thomas McIntosh, chief of police Brandon Sarti, public works superintendent Andy Howell, wastewater treatment facility superintendent Chris Sherlock, and city recorder Cindy Sarti.

Approval of Council Minutes for March 2, 2026
Motion to approve by Hobson; second by White. Unanimous.

Audience Comments

Sue Terwilliger, po box 1564, Winston, does not wish to have the streetlights near her home to be included in the LED upgrade program. The lights are too bright and she would be upset if the pole in front of her home is upgraded with LED lighting. Thomas McIntosh stated the upgrades are in the best interest of the public.

Jeff Barnes, 161 SE Ronald, is wondering when the burned down house on Theodore will be cleaned up. The chief of police said that the code enforcement officer has been notified of the situation. Also, public works will take a look at the ditch inlet in front of Barnes' house.

Reports

Economic Development for March 11, 2026—*Dave Cunningham, Council Liaison*
There was no quorum, so the board held discussions. Thomas McIntosh gave a brief community development report. One discussion related to the committee working with the Chamber to meet their goals.

Park Board for March 10, 2026—*Dorie White, Liaison*
The ballfields have been resurfaced and are booked for the season. It has been suggested that the garden proposed by Community Unity be placed at the pocket park on Cary Street. The board has been inundated with proposed projects.

Wastewater—*Chris Sherlock, Superintendent*

Heavy rain caught the treatment plant off-guard and put it in a mode not seen since the PLC upgrade. All pumps shut down resulting in running them by hand for a few hours.

Administration—*Thomas McIntosh, City Manager*

The Red Barn held an open house. Owner, Todd Theiss, issued a check to the city for \$10,000 as a donation. The city thanks him. City owned property on Carter Street, previously called Filmore, has been determined to offer no benefit to the public and should be marked for surplus. Dave Cunningham inquired about island annexations. McIntosh said several properties around Cola Rd. have been identified as qualifying for an island annexation. Riverbend Park's playground equipment is in a deteriorated state and needs removed according to a recent CIS assessment. The Park Board's effectiveness is in question and there are projects that need to be done. Because of this, McIntosh is looking into restructuring the Park Board. The mayor suggested scheduling a workshop on the matter. Cunningham asked if the existing equipment could be upgraded. Andy Howell responded that his department has tried everything and that the equipment is at the end of its lifespan.

New Business

New Business Licenses

1. Redbarn Dispensary—*Roland Todd Thiess*
2. C and C Home Improvement—*Michael Clark*
3. T-shirt Printing by Tonya—*Antonio and Tonya Angiano*

Councilor Cunningham requested action be taken separately on the business licenses approval. Motion to approve business license for Redbarn Dispensary was made by Hobson; second by Wiggins. Motion carried 4-0 with Cunningham abstaining. Motion to approve business license for C and C Home Improvement by Hobson; second by Wiggins. Unanimous. Motion to approve business license for T-shirt Printing by Tonya by White; second by Cunningham. Unanimous.

Resolution No. 26-1219 IGA Douglas County Adults in Custody

1. Read by Title Only—*Cindy Sarti, City Recorder*
2. Staff Report—*Chief Sarti*
3. Comments from the Audience (3 minutes each speaker)
4. Council Action

Councilor Hobson asked if the city was charged for adults in custody on a felony. The chief responded no and that those cases are referred to the district attorney's office. Motion to approve by Hobson; second by White. Unanimous.

Resolution No. 26-1220 Task Amendment 8

1. Read by Title Only—*Cindy Sarti*
2. Staff Report—*Chris Sherlock*
3. Comments from the Audience (3 minutes each speaker)
4. Council Action

Motion to approve by White; second by Wiggins. Unanimous.

Resolution No. 26-1221 WWTF Skid Steer "Attachments" Purchase

1. Read by Title Only—*Cindy Sarti*
2. Staff Report—*Chris Sherlock*
3. Comments from the Audience (3 minutes each speaker)
4. Council Action

Motion to approve by Cunningham; second by White. Unanimous.

Upcoming Agenda Items

- A. Ordinance No. 26-722 PacifiCorp Franchise Agreement

Break for executive session 7:43.

I. Executive Session—Pursuant to ORS 192.660 (2)

- A. (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Estimated length of time: up to 30 minutes.
- B. (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. Estimated length of time: 5 minutes.

Reconvene from executive session 8:52.

Motion to approve a salary increase to step 3 for the city manager by Hobson; second by Cunningham. Unanimous.

A motion to pass a 90-day contract with the Winston Area Community Partnership for teen center space, outlining items discussed in executive session was made by Dave Cunningham; second by Wiggins. Unanimous.

There being no further business, the meeting was adjourned. 8:57. Respectfully submitted by Cindy Sarti, City Recorder.



 Christie Knutson, Mayor

Attest:



 Cindy Sarti, City Recorder