

*Urban Renewal Agency
City of Winston, Oregon*

201 NW Douglas Blvd • Winston, OR 97496 •
541-679-6739 • Fax 541-679-0794

URA Board Meeting
March 19, 2026 5:30
City Hall Council Chambers
201 NW Douglas Blvd.
Winston, OR 97496
Info. 541-679-6739

Agenda

- I. **Call to Order**—*Allen Hobson, Chair*
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Adjustments to the Agenda
- II. **Consent Agenda**
 - A. Approval of Minutes
 1. November 20, 2025
 2. December 1, 2025
- III. **Comments from the Audience**

Anyone wishing to discuss items not on this agenda is welcome to address the Urban Renewal Agency board as a whole. Please state your name and address for the record. Each speaker will be given a maximum of 3 (three) minutes. Speakers may not defame, intimidate, or use profanity or personal affronts. The board reserves the right to delay action until they have full information on the issue.
- IV. **New Business**
 - A. Antique Mall Color Scheme
 - B. Façade Improvement Grant Request—*Redbarn Dispensary*
- V. **Executive Session**—**Pursuant to ORS 192.660(2)**
- VI. **Adjournment**

AMERICANS WITH DISABILITIES NOTICE

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Minutes

I. Call to Order—Allen Hobson, Chair

- A. Pledge of Allegiance
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- C. Adjustments to the Agenda

The meeting was called to order at 5:30 by chairman Allen Hobson. Members Christie Knutson, Dave Cunningham, and Dorie White were also in attendance. Member Nick Wiggins arrived at 5:37. Staff members Thomas McIntosh and Cindy Sarti were also present. Adjust agenda Item A Downtown Christmas Lighting Discussion. Move Resolution 25-053 to Item B.

II. Consent Agenda

- A. Approval of Minutes for October 16, 2025

Motion to approve by Knutson; second by White. Unanimous.

III. Comments from the Audience

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IV. New Business

- A. Downtown Christmas Lighting Discussion

Special thanks to Megan Larsen and Teresa DeWald for their guidance. Christmas lighting downtown would be awesome for the community members to enjoy. The city of Sutherlin has a designer to assemble displays each year and is willing to help with Winston, however there isn't enough time for this year. Douglas Fastnet is willing to provide their bucket truck to hang them and to also hang flower baskets in the spring. The URA could purchase lights for businesses so they could be involved with decorating. A special meeting was scheduled for December 1st before the council meeting.

- B. Resolution No. 25-053 Grant Agreement with Winston Sc, LLC

- 1. Read by Title Only—*Cindy Sarti, City Recorder*
- 2. Staff Report—*Thomas McIntosh, Executive Director*

Funds will be provided on a reimbursement basis after client presents invoices for the

completion of the improvement rather than disbursing the funds in a lump sum.

3. Comments from the Audience (3 minutes each speaker)

4. Board Action

Motion to approve as presented by Knutson; second by White. Unanimous.

V. Executive Session—Pursuant to ORS 192.660(2)

VI. Adjournment

There being no further business, the meeting was adjourned. 6 o'clock. Respectfully submitted by Cindy Sarti, city recorder.

Allen Hobson, Chairman

Attest:

Cindy Sarti, City Recorder.

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URA Special Board Meeting

December 1, 2025 6:30

City Hall Council Chambers

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Winston, OR 97496

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II. New Business

A. Christmas Lights for the Businesses in the Urban Renewal District
Previously, the board wanted to fund the purchase of Christmas lights for the downtown business district. After speaking with the URA consultant, URA is not the appropriate funding mechanism for that purpose. The board still wants to make it happen by partnering with the chamber.

Steven Johnson researched lights for poles. Each decoration covers 3 square feet and we would need 32. The cost for each is \$500 and installation would be done by a licensed electrician. It is estimated the total project cost be \$50 thousand.

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Bordeaux
PPG1055-7



Stone
Harbor
PPG1079-2



Iris
Maive
PPG1016-5

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The Urban Renewal Agency
Of the
City of Winston, Oregon

FACADE IMPROVEMENT GRANT
APPLICATION

Name of Applicant Roland Todd Theiss

Business Name RB Bandon 1 LLC AKA: Redbarn Dispensary

Property Owner Name RBRE LLC

Address of Business 161 NE Main St.
Winston, OR 97496


Phone Number Business 541-860-7196
Home/cell 541-863-1321

Grant Amount Requested \$10,000.00

Anticipated Completion Date Work is completed Roofing payment was mailed 2/12/2026
(The grant project must be complete by this date) Door will be installed and paid for by 2/25/2026

Please provide a description of proposed exterior improvements **including enough details for the URA Board to understand the full extent of the grant request including but not limited to the following:**

“Application shall be submitted along with a cost estimate (including labor, if appropriate) and a depiction of the planned improvements. The selection of grant recipients is made by the Urban Renewal Agency Board of Directors, whose decision is final.



Signature of Applicant

Amended 01/29/2020 cms

The roof at 161 NE Main Street was replaced with a new roof membrane, 4 drop drains, PVC flashings, and 2 piece compression metals along roof perimeter. This work was completed by Winston Roofing Company for RBRE LLC for a total cost of \$16,180.00

PAID INVOICE ATTACHED

RBRE LLC purchased a thermally broken storefront door from I-5 Glass to replace the previous single pane door that was not up to code. The invoice cost for the door with delivery and installation is \$7,475.00 and payment will go out no later than 2/20/2026.

INVOICE ATTACHED

Winston Roofing Company

321 Strader Rd. Roseburg, Oregon 97470
541-643-6511
CCB # 242672

Invoice

Date	Invoice #
2/9/2026	01253

Bill To

RBRE LLC (Redbarn)
ATTN: Vince P.
vince@redbarncannabis.com

Terms
Due on receipt

P.O. No.

Job Address
161 N Main St.

Description	Amount
Install new roof, Duro-Tuff, 50 mil PVC membrane mechanically attached	16,180.00
Install 4, drop drains	
Install PVC flashings, on all roof penetrations	
Install 2-piece compression metals along roof perimeter	
Total	\$16,180.00

Thank You For Your Business

Winston Roofing Company

321 Strader Rd. Roseburg, Oregon 97470

541-643-6511

CCB # 242672

Sales Receipt

Date	Sale No.
2/27/2026	25

Sold To
Redbarn Cannabis ATTN: Vince P. vince@redbarncannabis.com

Check No.	Payment Method
10558	Check

Description	Qty	Rate	Amount
Install new roof, Duro-Tuff, 50 mil PVC membrane mechanically attached		16,180.00	16,180.00
Install 4, drop drains			
Install PVC flashings, on all roof penetrations			
Install 2-piece compression metals along roof perimeter			
Total			\$16,180.00

I-5 GLASS

Invoice: 92901
Date: 2/25/26

CCB #163229
3492 MARCOLA RD.
SPRINGFIELD, OR 97477
(541)726-6507
Fax: (541)726-9253
Tax Id: 91-1749486

Customer:
RED BARN CANNABIS (RBRE)
P.O. BOX 850
MYRTLE CREEK, OR 97457

PH: (541)863-1321
rbhq@redbarncannabis.com

CSR	Tech	PO	Terms	Job #	Job Type
001			NET 30		

Qty	Dimension	Part/Description	Unit Price	Material	Labor	Total
1.00		STOREFRONT ENTRAN OBE 3000 Series Thermally Broken Storefront Entrance with a Black Finish. 42" X 84" Door with Standard Black Hardware. Door with a Surface Mounted Closer, Offset Pivots, Door Sweep, 4" Threshold and a 3 Point Lock. 1" OA Tempered Glass Unit with Low-E		\$5,275.00	\$2,200.00	\$7,475.00

Taxes	Payments	Fee
USE TAX \$0.00	VS 2/25/2026 \$7,475.00	\$0.00

Job Location: WINSTON, OR 97496

Quotes are valid for 30 days.

Signature _____

Material	Labor	Taxes	Total	Payments	Balance
\$5,275.00	\$2,200.00	\$0.00	\$7,475.00	\$7,475.00	\$0.00









161 N Main St



