



City Council Meeting
January 5, 2026, 7:00 pm
City Hall Council Chambers
201 NW Douglas Blvd.
541.679.6739 info.

Minutes

The meeting was called to order by Mayor Christie Knutson at 7 o'clock. Councilors Dave Cunningham, Allen Hobson, Nick Wiggins, and Dorie White were all present. Add item VII (D), request for appointment to the Economic Development Committee, Michael Schneider. Also add Executive Session (g). Approximate length (5) minutes

Approval of Council Minutes

1. December 1, 2025
2. October 6, 2025, Workshop
3. November 3, 2025

Motion to approve by Hobson; second by Wiggins. Unanimous.

Acceptance of Minutes for Boards and Committees

1. Traffic and Public Safety, April 28, 2025
2. Economic Development, December 10, 2025

Motion to accept by Cunningham; second by Hobson. Unanimous.

Cheryl Star, Lookingglass Rd., displayed concerns regarding a young child being hit by a car at the bus stop (Plum & Apollo). Star has complained about this before and has petitioned for streetlights in the past. Chief Sarti stated the accident took place on Apollo Ct. but agreed that the area is dangerous. City manager, Thomas McIntosh, will pursue a traffic study and look into lighting in the area. Councilor Cunningham would like to know what can be done. McIntosh has no solution for now stating that Lookingglass Road needs to be studied. The chief mentioned forwarding the matter to the Traffic and Public Safety Committee. Cunningham compared the issue to the one near the middle school at Thompson and Grape.

Corin Whittmore, AARP tax aide, asked for permission to use space at City Hall for the upcoming tax season. The group provided assistance to more than 400 taxpayers last year. There is no age limit or income requirements to utilize the free service. McIntosh stated that a motion would not be necessary, since the space they would be occupying is not listed on the fee schedule.

Economic Development for December 10, 2025—*Dave Cunningham, Liaison*

Cunningham thanked staff for saving \$1 million on the Abraham Trunkline Extension project.

Friends of the Winston Library for December 10, 2025—*Allen Hobson, Liaison*

The meeting was short. There are 2 prospective volunteers for the board. STEAM event was successful with participation from Riddle and UCC.

Community Development—*Landon Stevens, City Planner*

Highlights of 2025 include:

- 84 Buildable Lots
- Municipal Code Updates
- 31 Newly Established Businesses
- Website Upgrades
- More than 90 Planning Clearance Worksheets submitted for various commercial and residential projects.

Upcoming events include island annexations to include 8 lots. The Economic Opportunities Analysis grant has been awarded, and Ryan Short has submitted the final plat for phase two of the Rolling Meadows subdivision on Winston's east side.

Police—*Brandon Sarti, Chief of Police*

An engine has blown in one of the cruisers. A sexual predator sting resulted in 6 suspects being apprehended. The department intends to participate in such stings twice per year in the future. Police drones are being used to inspect city infrastructure putting them towards uses other than those relevant to enforcing the law. Other drone operations are occurring around the county and several incidents have ended matters safely. The department plans more training focusing on the mentally ill and SWAT operations. The Law Enforcement Appreciation banquet honoring officers of the year for multiple agencies will be held at the fairgrounds on February 20th. The code enforcement official will provide a report at the next city council meeting. The evidence room will be the final component to the department gaining accreditation. ELTS conference will be at Seaside next week.

Administration—*Thomas McIntosh, City Manager*

There is no rush to address Business Oregon as it cannot be funded until the next fiscal year. The next council meeting will be on Tuesday, Feb. 17th since the 16th falls on President's Day, and city offices will be closed. The next Small Cities meeting will be held in Grants Pass covering grant opportunities. There will be a council workshop on January 12th regarding grant opportunities available. The RV parks have begun to pay sewer by space now and have been designated as long-term stay facilities.

New Business Licenses

1. Superior Sewing Service—*Larry Reeves*
2. Troy Bryan Photography—*Troy Bryan*

Motion to approve by Hobson; second by Cunningham. Unanimous.

A Council workshop was scheduled for January 12, 2026, on Grant Opportunities.

Resolution No. 26-1213 Douglas County IGA Leachate 6th Extension

1. Read by Title Only—*Cindy Sarti, City Recorder*
2. Staff Report—*Thomas McIntosh*
3. Comments from the Audience (3 minutes each speaker)

4. Council Action

Motion by Hobson to table until January 20th while fees are reviewed; second by Cunningham. Unanimous.

Request for Appointment to Economic Development and Budget Committees, Michael Schneider

Motion to appoint by Cunningham; second by Hobson. Unanimous.

Councilor Wiggins will be on vacation during the February 2nd council meeting.

Announcements

- Chamber of Commerce monthly board meeting, Jan. 8th 6pm; City Hall
- Park Board, Jan. 13th at 4; City Hall
- Economic Development, Jan. 14th at noon; City Hall
- Friends of the Winston Library will not meet in January
- Planning Commission, Jan. 14th 7pm; City Hall
- Urban Renewal Agency, Jan. 15th at 5:30; City Hall
- Monday, January 19th, Martin Luther King Jr. Day—**City offices will be closed.**
- Tuesday, Jan. 20th, City Council meeting, 7pm; City Hall

Executive Session—*Pursuant to ORS 192.660 (2) (a), to consider the employment of a public officer, employee, staff member, or individual agent.* Approximate time: 5 minutes.

Break for executive session, 8:30.

Adjournment

Reconvene after executive session, 8:37. Meeting adjourned. Respectfully submitted by Cindy Sarti, City Recorder.

For

Christie Knutson, Mayor

Attest:

Cindy Sarti, City Recorder