



City Council Meeting  
**November 3, 2025, 7:00 pm**  
City Hall Council Chambers  
201 NW Douglas Blvd.  
541.679.6739 info.

### **Minutes**

The meeting was called to order by Mayor Christie Knutson. Councilors Dorie White, Dave Cunningham, Allen Hobson and Nick Wiggins were in attendance. Staff in attendance were Thomas McIntosh, Andy Howell, and Debra DeMasters. Add items V (E), Chamber Report and introduction of new executive director, and VIII (I), Community Park Pavilion and Plaque.

#### **Public Hearing**

Business License Revocation Appeal; Northern Auto Wholesale Truck Auto and Equipment

A motion to open the public hearing was made by Hobson; second by Cunningham. Unanimous. 7:03pm. McIntosh briefly reviewed his previous staff report and recommended upholding the business license revocation. There were no conflicts of interest or disclosures and so the council was qualified. The applicant was absent. The applicant's neighbor, Mary Staatz, known to the applicant for 18 years, testified on his behalf urging council to give more time for the applicant to gain compliance. Claiming his situation has changed and if he just had more time, he could gain compliance. McIntosh acknowledged that Staatz contacted him regarding the changes in Hurd's situation.

Staatz was thanked for her statement. Council members considered the length of time already surpassed and noted that the Winston Municipal Code does not dictate in any other manner than that of complying.

There were no public comments, and a motion was made to close the hearing by Cunningham; second by Hobson. Unanimous. 7:32pm.

A motion was made to uphold the revocation by Cunningham; second by White. Unanimous. Hurd was given until December 31, 2025, to abate the nuisance, otherwise the city will take action.

Approval of Council Minutes; October 6, 2025, Regular Meeting  
Motion to approve by Hobson; second by Wiggins. Unanimous.

#### **Comments from the Audience**

Teri Fink, 1100 Abraham and board chair for the traffic and public safety committee, was following up on the committee's recommendation that council approve stop signs installed at Abraham and Timothy. According to Fink, who is a frequent pedestrian of the area, it is dangerous to pedestrians. The recommendation was made to council 5 months ago. Council will look at the matter again. There are many factors to consider like costs; traffic studies.

Park board president, Jack Holland, is asking that fees associated with the Community Center Grand Room be waived for the upcoming Community Christmas and Christmas Ball events. These annual

events have a history and are completely community oriented. Motion to waive fees by Hobson; second by Cunningham. Unanimous.

### **Reports: Boards, Commissions, Committees and Schools**

Douglas High School—*Gracie Byers, DHS Student Representative*

Gracie Byers was not in attendance this time, however metal shop students senior Danielle Mihevc, and sophomore Summit Schaerer were present and reported to the council how and why they chose metal shop and the benefits of learning to weld and cut metal. They praised their instructor for their dedication to the students.

Economic Development October 8, 2025—*Dave Cunningham, Liaison*

Written minutes were provided in the packet.

Park Board October 14, 2025—*Dorie White, Council Liaison*

A standard was created for the memorial park benches. They are to be constructed of expanded metal; it is possible that the metal shop at Douglas High School could be of assistance.

Friends of the Winston Library October 15, 2025—*Allen Hobson, Liaison*

New library cards were ordered and obtained at a bulk rate; the Summer Reading Program was successful. Received a \$1 thousand grant for the Ready Readers program. A computer issue with internet connection was resolved.

### **Department Reports**

Administration—*Thomas McIntosh, City Manager*

The city saved money this year by reducing the water meter size at the community center resulting in savings of roughly \$500/month in the water bill. Also, staff were able to perform in-house labor on the Riverbend Park stage stain project, saving thousands in labor costs that would have otherwise been contracted out. City staff are talented and dedicated to the improvement of Winston.

### **New Business**

New Business Licenses

Hurricane Pizza, Inc.—*Angelique Martinez, Owner*

Thomas Excavation, Inc.—*Jason Thomas*

Motion to approve by Cunningham; second by White. Unanimous.

Resolution No. 25-1205 Undertaking the Sewer Siphon Project

McIntosh noted his staff report covers this Resolution and the next three, setting a foundation for the siphon project set for completion at the end of 2026.

Motion to approve 25-1205 as presented, by Hobson; second by White. Unanimous.

Resolution No. 25-1206 DEQ Loan Agreement for Siphon Project

Loan amount of \$2,508,000 with half, \$1,254,000, being forgiven.

Motion to approve by White; second by Cunningham. Unanimous.

Resolution No. 25-1207 Civil West Engineering for Construction Management Siphon Project

Hobson asked if existing pipes would cause future problems. Howell said no. Motion to approve by Cunningham; second by Hobson. Unanimous.

Resolution No. 25-1208 CCD Business Development Corporation Agreement

Motion to approve by Hobson; second by Wiggins. Unanimous.

Resolution No. 25-1209 Winston Dillard Senior Citizens Agreement

Motion to approve by White; second by Wiggins. Unanimous.

Resolution No. 25-1210 Fee Schedule Amendment

Passage of this Resolution would save roughly \$2,200/month, or \$26,000/year in fees for payments received by credit and debit cards.

Motion to approve by Cunningham; second by Hobson. Unanimous.

Community Park Pavilion Plaque/Proclamation; the Lloyd Stutzman Memorial Pavilion.

**Announcements**

- Planning Commission Meeting - November 5<sup>th</sup> at 7pm – City Hall
- Coffee w/ Mayor Christie – November 8<sup>th</sup> at 10am – City Hall
- Friends of the Winston Library - November 12<sup>th</sup> at 11am – Winston Library
- Economic Development – November 12<sup>th</sup> at noon – City Hall
- Winston Chamber of Commerce Meeting – November 13<sup>th</sup> at 6pm – City Hall
- Winston Park Board Meeting – November 18<sup>th</sup> at 4pm – City Hall
- Urban Renewal Meeting – November 20<sup>th</sup> at 5:30pm – City Hall

**Adjournment**

There being no further business, the meeting was adjourned. 8:55. Respectfully submitted by Cindy Sarti, City Recorder.

  
Christie Knutson, Mayor

Attest:  
  
Cindy M. Sarti, City Recorder