



**CITY OF WINSTON
CITIZEN INVOLVEMENT
APPLICATION FOR
APPOINTMENT**

I AM INTERESTED IN:

- ☐ PLANNING COMMISSION
☐ PARKS BOARD
☐ BUDGET COMMITTEE
☐ URBAN RENEWAL ADVISORY
☐ ECONOMIC DEVELOPMENT
☐ TRAFFIC & PUBLIC SAFETY
☐ LIBRARY, (FOWL)
☐ OTHER _____

Name _____

Residence Address _____ Mailing _____

City _____ State _____ Zip Code _____

How Long? _____ Yrs Age Group _____ 18-25 _____ 26-35 _____ 36-50 _____ 51-60 _____ 61+

Phone _____ Email Address _____

Occupation _____ Hobbies/Interests _____

Previous community involvement experience? _____

Most correspondence is done by email. Please check it regularly. Resumes are encouraged, not required. Feel free to attach whatever you feel is relevant to being appointed to the board, commission, or committee you wish to serve.

I can commit _____ daytime hours, and/or I can commit _____ evening hours per month.

Applicant Signature: _____ Date _____

Feel free to use the space below to add relevant information you feel would have an impact on your appointment.

*****See Reverse Side for Important Information*****

Winston Municipal Code Title III; Chapter 30; Section 30.10 (C) Committee Appointments, states the following:

“Appointments to all boards, commissions and committees shall be made in accordance with applicable state law and city ordinance. In the absence of a law or ordinance, appointments shall be made by the Mayor with the concurrence of the Council. The following rules shall govern all appointments:

- (1) All boards, commissions and committees shall be balanced, insofar as possible, between the different economic, social geographic, racial, sex and age groups in the city;*
- (2) Insofar as practicable, all boards, commissions and committees shall contain a variety of philosophies among the different members;*
- (3) Individuals possessing a special area of expertise that would be of direct benefit to a board, commission or committee should be given special consideration;*
- (4) Individuals being considered must be willing to dedicate, at a minimum, two nights per month to the board, commission or committee on which they serve;*
- (5) Any individual or group is encouraged to submit an application for consideration to the Mayor, Council members or City Manager;*
- (6) Reappointments to a board, commission or committee must reapply and shall be considered in accordance with these guidelines, together with the type of service the individual has already given to the city and his or her stated willingness to continue;*
- (7) Appointees must be, and remain, in compliance at all times with all ordinances, bylaws, Charter provisions, or state or federal laws.*
- (8) No individual should be considered for appointment to a position on any board, commission or committee where a conflict of interest may result.*
- (9) (a) No appointee shall be appointed a member on more than one Board, Commission, or Committee at a time, except for the budget committee.*
(b) Should a vacancy exist for longer than 90 days, any qualified person may apply and be accepted to fill that vacancy regardless if they already sit on a citizen Board, Commission or Committee.

For descriptions, duties, and responsibilities of Winston’s involved citizens, refer to the following sections of the Winston Municipal Code. For Urban Renewal Advisory, see URA policies and procedures. For Budget see Oregon Revised Statutes (ORS).

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| • Mayor/City Councilor | Title III; Chapter 30; Sections 30.01 - 30.25 |
| • Planning Commission | Title III; Chapter 31; Sections 31.020 - 31.034 |
| • Traffic & Public Safety | Title III; Chapter 31; Sections 31.060 – 31.067 |
| • Economic Development | Title III; Chapter 31; Sections 31.125 – 31.133 |
| • Friends of the Winston Library
(FOWL) | Title III; Chapter 31; Sections 31.140 – 31.146 |
| • Parks Board: | Title IX; Chapter 93; Sections 93.01 – 93.20 |
| • Budget Committee | ORS 294.414 |
| • Urban Renewal Advisory | Article II URA Policies and Procedures 2012-02-09 |

View it 24/7 at www.WinstonCity.org, or in person at City Hall during normal business hours, 201 NW Douglas Blvd. (541) 679-6739.