

City Manager's Report

October 17, 2025 – By Thomas McIntosh



1. Upcoming Meetings/Projects – Council Look Ahead

November 3th – Council Workshop

The second meeting in November is Thanksgiving week. This meeting has traditionally not been held.

2. Grant Updates

- 1) Siphon Project – City staff heard back from the Department of Environmental Quality this week regarding our grant agreement being drafted and completed. The document should be ready for the city to review sometime in November. After which council can consider its approval by resolution.
- 2) Highway 42 Sewer project grant – Business Oregon is currently drafting a grant agreement that should be completed also sometime in November. After which council can consider approving it by resolution prior to the funding being released.

3. Project Updates

- 1) Parkway sewer lift station remains the focal point right now regarding projects. The council passed more than \$190,000 in funding in order to replace a deficient pump and some VFD's to help the overall functionality of the station.
- 2) The developer working on the subdivision on the eastern side of town off SE Johnson Street has made tremendous progress in a very short amount of time. Most of the infrastructure has been installed with only minor testing that remains prior to completing phase I. This phase will allow for 20 additional homes site to be offered to the community.
- 3) Another subdivision application has been submitted for a twenty-three lot subdivision directly off SE Tokay Street. The application is currently under review and is anticipated to be heard by the Planning Commission at their first meeting in November.

4. General City Business Items

- 1) The urban renewal board approving \$250,000 for the updates at the Winston Shopping Center will require the city to craft a program and approach on how we will release the funding. The operation will likely include the property owner submitting proof contractors were paid prior to the releasing the funding in smaller increments.
- 2) The budget remains the primary focus for staff. We will be holding budgetary meetings early next with all department heads to look at every aspect of our financial position. All the information we currently have in hand will be factored into so reporting documents will give us the most up today perspective on our current budgetary position. Cumulative data should help city staff better project and anticipate financial restraints and carry over conditions.
- 3) We continue to build and add useful information to the city website that can act as resources to our citizens and the community. We have integrated a system that allows the web master to gain all meeting material prior to the end of the month in order to get on the website visible to the public.