



ORDINANCE NO. 25-722

AN ORDINANCE OF THE CITY OF WINSTON OREGON CITY COUNCIL ADOPTING THE RECREATIONAL PARKS CODE UNDER TITLE XI, CHAPTER 113, OF THE WINSTON MUNICIPAL CODE AND SETTING THE EFFECTIVE DATE.

WHEREAS the City Council of the City of Winston authorized a general compilation, revision and codification of the ordinances of the City of Winston of a general and permanent nature and publication of such ordinance in book form under Ordinance number 17-675; and,

WHEREAS Title XI of the City of Winston Municipal Code, Chapter 113 governs the business regulations active in the community; and,

WHEREAS recreational parks that allow for short-term occupancy have recently come under scrutiny because of the endangerment to the public during and proceeding the recent flood event; and,

WHEREAS this is not a land use ordinance nor do the standards and regulations provided in the attached Exhibit A constitute "land use decisions" under ORS 197; and,

WHEREAS Winston City Council is now finding it necessary to regulate recreational parks and campgrounds located within city limits to ensure the adequate protection of public health, safety, and welfare.

NOW, THEREFORE, THE CITY OF WINSTON OREGON CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

- SECTION 1.** The Recreational Parks Code, as provided in Exhibit A, attached hereto and incorporated herein, is hereby adopted and codified as Title XI, Chapter 113, of the Winston Municipal Code.
- SECTION 2.** Invalidity of a section or part of a section of this Ordinance shall not affect the validity of the remaining sections or parts of sections.
- SECTION 3.** This Ordinance becomes effective on the thirtieth day following its adoption.

FIRST READING BY THE CITY OF WINSTON OREGON CITY COUNCIL ON THIS 7TH DAY OF JULY, 2025.

Exhibit A

Recreational Vehicle Parks

§ 113.01 PURPOSE

The purpose of this chapter shall be to provide rules and regulations for recreational parks and campgrounds located within the city, ensuring that the public health, safety, and general welfare are protected.

§ 113.02 APPLICABILITY

This chapter shall apply to all recreational parks as defined below. No person or organization or government entity shall establish and maintain a recreational park or campground within the city except in conformity with this chapter. (Ord. 25-722, passed 8-4-25)

§ 113.03 DEFINITIONS

CAMPING SPACE. An area of ground within a recreational park intended for the accommodation of a recreational vehicle, tent, or other individual camping unit on a temporary basis.

CITY. City of Winston.

CODE ENFORCEMENT OFFICIAL. The City Manager or his/her designee authorized to enforce this chapter. This shall include police officers.

OAR. Oregon Administrative Rules.

ORS. Oregon Revised Statutes.

OVERNIGHT CAMPING. means the activity of using a camping space for overnight accommodation.

PERMANENTLY AFFIXED. As used in this chapter, includes, but is not limited to, affixation as evidenced by:

- 1) permanent water, sewer, and electrical connections;
- 2) wheels removed;
- 3) permanent foundations; or
- 4) towing assembly removed.

PERSON. Individuals, corporations, associations, firms, partnerships, limited liability companies, joint stock companies, and governmental entities.

RECREATIONAL PARK. Any area designated by the person establishing, operating, managing, or maintaining the same for overnight camping by the general public or any segment of the public. "Recreational park" excludes sites that have otherwise been approved for long-term residential occupancy.

RECREATIONAL PARK. Any area designated by the person establishing, operating, managing or maintaining the same for picnicking, overnight camping or use of recreational vehicles by the general public or any segment of the public.

RECREATIONAL VEHICLE. Either a vacation trailer or a self-propelled vehicle or structure equipped with wheels for highway use and that is intended for human occupancy and is being used for vacation and/or recreational purposes. (Ord. 25-XXX, passed X-X-25)

§ 113.04 INCORPORATION OF STATE STANDARDS

Recreational parks shall fully comply with, and conform to, all applicable state requirements for recreational parks as set forth in:

- (A) ORS Chapter 446, §§ 310 – 350, *Tourist Facilities*, including as amended;
- (B) OAR 333, Division 31, *Operation and Maintenance of Recreation Parks*, including as amended; and
- (C) The Oregon Fire Code, including as amended. (Ord. 25-XXX, passed X-X-25)

§ 113.05 LOCAL STANDARDS

Recreational parks shall fully comply with, and conform to, the following local standards. These standards shall apply to all recreational parks, except that state and/or federal laws and regulations shall take precedence over any conflicting local standard set forth herein.

(A) *Length of Stay.* There shall be a twenty-nine (29) day limit to the length of stay for patrons of a recreational park authorized hereunder. Under exigent circumstances, and at their sole discretion, the city manager or designee may provide for a written exemption to the 29-day requirement.

(B) *Sewage and City Water.*

(1) Recreational parks shall fully comply with the City's Sewage Regulations, codified under Title V, *Public Works*, of the Winston Municipal Code.

(2) Recreational parks shall provide toilet facilities for their patrons that are both convenient and accessible. Facilities for each sex shall be located in separate buildings, or, if in the same building, shall be separated by a soundproof wall or utility room.

(C) *Roadways and Walkways.*

(1) Recreational parks shall fully comply with the City's *Streets and Sidewalks* regulations, as codified under Title V, Chapter 92 of the Winston Municipal Code.

(2) Roadways shall be easily traversable and designed to accommodate all types of recreational vehicles.

(3) Roadways shall have a surface material of asphaltic concrete or concrete and shall be well drained.

(4) Walkways in recreational parks shall have a surface material of asphaltic concrete or concrete and shall be well drained.

(5) The recreational park's street system shall have a direct connection to a public street.

(D) *Trash.*

(1) Recreational parks shall fully comply with, and ensure that their patrons fully comply with, § 130.022(B) of Winston Municipal Code regarding “Offensive Littering”.

(2) Trash receptacles for the disposal of solid waste materials shall be provided in convenient locations for the use of guests of the recreational park, screened from open view and located within two hundred (200) feet of each recreational vehicle parking space.

(3) Solid waste containers shall have tight-fitting lids, covers or closable tops, and shall be durable, rust-resistant, water-tight, rodent-proof and readily washable.

(4) There shall be a minimum of one solid waste receptacle per every ten (10) spaces.

(E) *Miscellaneous Provisions.*

(1) Recreational parks shall not permit recreational vehicles to become permanently affixed to camping spaces.

(2) A space provided for a recreational vehicle shall be paved with asphaltic concrete or concrete and be designed to provide runoff of surface water.

(3) The total number of parking spaces in the recreational park, exclusive of parking provided for the exclusive use of the manager or employees of the recreational park, shall be equal to one space per recreational vehicle space. Parking spaces shall be paved with asphaltic concrete, or concrete.

(4) Recreational parks shall provide one utility building or room containing a minimum of one clothes washing machine, one clothes drying machine for each thirty (30) spaces or any fraction thereof and shall include space for clothes sorting and folding.

(5) The recreational park, and all buildings therein, shall be maintained in a neat appearance at all times. There shall be no outdoor storage of materials or supplies except articles commonly used in travel, such as lawn chairs, table, hibachi, and travel chest.

(6) Each recreational vehicle space shall be designed and constructed at an elevation, distance, and angle with respect to its access to provide for safe and efficient placement and removal of recreational vehicles and automobiles.

(7) Each occupied recreational vehicle space must have vehicular access, but a space designed for the exclusive use of a tent, teepee, yurt, or cabin may be permitted to be accessible only by a walkway.

(8) Each recreational vehicle space shall be marked for identification both for the ease of guests, emergency response vehicles, and for safety and security reasons. Markers must be easily readable from the driveways in day or night conditions without the need for secondary lighting.

(9) Recreational parks shall remain fully compliant with all applicable provisions of the City's *Land Use* regulations, as codified under Title VI of the Winston Municipal Code, and any permits approved thereunder. Specifically, recreational parks must abide by all relevant provisions of OAR 918, Division 650, *Recreation Parks and Organizational Camps*, as those provisions have been incorporated under § 150.001 of the Winston Municipal Code. (Ord. 25-XXX, passed X-X-25)

§ 113.06 INSPECTIONS AND RIGHT OF ENTRY

The city shall make inspections as are reasonably necessary in the enforcement of this chapter. Whenever they shall have cause to suspect a violation of any provisions of this chapter, officials responsible for enforcement of this chapter, or their duly authorized representatives, may enter upon any site, or into any structure, for the purpose of investigation, providing they do so in a reasonable manner. No secured building shall be entered without the consent of the owner or occupant unless under authority of a lawful warrant.

§ 113.07 ENFORCEMENT

(A) *Enforcement of Local Standards.* The city adopts and incorporates by reference herein the Oregon Revised Statutes regarding procedures for processing violations as described in ORS 153.005 to 153.161. Therefore, the Winston Municipal Code hereby authorizes the City Manager, or designee, to process violations pursuant to the procedures and authority outlined therein.

(B) *Enforcement of State Standards.* Enforcement of section XXX shall be done by the Oregon Health Authority, or designee thereof, and/or the Central Douglas Fire & Rescue, or designee thereof, in accordance with state and local law. (Ord. 25-XXX, passed X-X-25)

(C) *Jurisdiction Generally.* Enforcement of the standards set for in this chapter shall be the responsibility of those agencies normally responsible for enforcing such provisions. Where disagreements arise over jurisdiction, the responsibility for enforcement shall vest with the city, county, then state in that order.

(D) *Legal Proceedings by City Attorney.* Upon request by the City Council, the City Attorney may institute any additional proceedings as permitted by law, including but not limited to seeking injunctive relief to enforce the provisions of this chapter.