



WORKSHEET NO. _____

JOB SITE INFORMATION

ADDRESS _____

T-28 R06W SECTION _____ TAX LOT _____ TAX ID _____

Community Development

Landon Stevens, City Planner
541-679-6739 x205

Landon.Stevens@CityofWinston.org

Public Works

Andy Howell, Director
541-679-6114

Andy.Howell@CityofWinston.org

Administration/Fees

Cindy Sarti, City Recorder
541-679-6739 x203

Cindy.Sarti@CityofWinston.org

TYPE OF CONSTRUCTION

NON-STRUCTURAL _____ MANUFACTURED _____ CONSTRUCTION _____ DEMOLITION _____

CATEGORY OF CONSTRUCTION

RESIDENTIAL _____ COMMERCIAL _____ GOVERNMENT _____

PROPERTY OWNER INFORMATION

NAME _____

EMAIL _____

PHONE _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____

SIGNATURE _____ DATE _____

CONTRACTOR INFORMATION

COMPANY NAME _____

CONTACT _____ PHONE _____ CELL _____

EMAIL _____

ADDRESS _____

CCB # _____ CITY BUSINESS LICENSE # _____

AUTHORIZED SIGNATURE _____ DATE _____

BRIEFLY DESCRIBE PROPOSED CONSTRUCTION _____

BUILDING LOCATION PLAN

Include the following Information:

1. Property Lines and Dimensions
2. Permanent Landmarks (existing structures, streets, waterways)
3. Distance of Proposed Construction from Landmarks and Property Lines
4. Access Location
5. Location and Direction of Drainage

See Attachments _____

Applicant understands that approval of the Planning Clearance Worksheet and Building Location plan does not release the applicant from compliance with private covenants, restrictions, or easements affecting the property.

It is the responsibility of the applicant to consider issues such as drainage, flooding, soil stability or excessive slopes in this project.

Call 811 for location of underground utilities. It is the law to call for utility locates prior to the beginning of construction.

Signature Applicant/Agent

Signature City Official/Title

Date

Date