



## **City of Winston, Oregon Election Petition Instructions**

**General Election  
November 5, 2024**

Date: June 5, 2024  
To: Those Interested in Seeking Candidacy for Mayor and Winston City Councilor  
From: City Recorder  
Re: City Election Petition Instructions for the November 5, 2024, General Election

The following positions on the Winston City Council will expire on December 31, 2024, and are open for election at the November 5, 2024, General Election:

**Mayor** – Currently held by *David S. Rutter*

**Councilor – Ward 1** – Precinct 23 currently held by *Allen Hobson*

**Councilor- Ward 2** – Precinct 24 currently held by *Dave Cunningham*

The mayor is nominated and elected at large, by the community. The term of office is two years, and the next term will expire December 31, 2026. Councilors are nominated and elected by ward or precinct and terms are four years. The next terms will expire December 31, 2028.

Pursuant to the 2011 Winston City Charter the following eligibility requirements must be met:

- Candidates for each council seat must reside in their respective ward.
- Candidates for mayor must reside within the city limits.
- Candidates must be qualified electors for at least 60 days prior to the 2024 General Election.
- Candidates must have been a resident of the City of Winston for twelve months prior from the day of election.

Packets are available at Winston City Hall, 201 NW Douglas Blvd., and the city's website at [www.WinstonCity.org](http://www.WinstonCity.org). Deadline to file petitions with the City, is Tuesday, August 20, 2024 by 5:00 pm.

Please refer to the Candidate Manual for circulation guidelines. Candidates need valid signatures of registered voters to be nominated. The number of signatures required for the upcoming election are as follows:

Mayor	25 required. It is recommended to gather at least 50.
Councilor	12 required. It is recommended to gather at least 24.

*(Based on 1% of votes cast for the 2022 Gubernatorial race)*

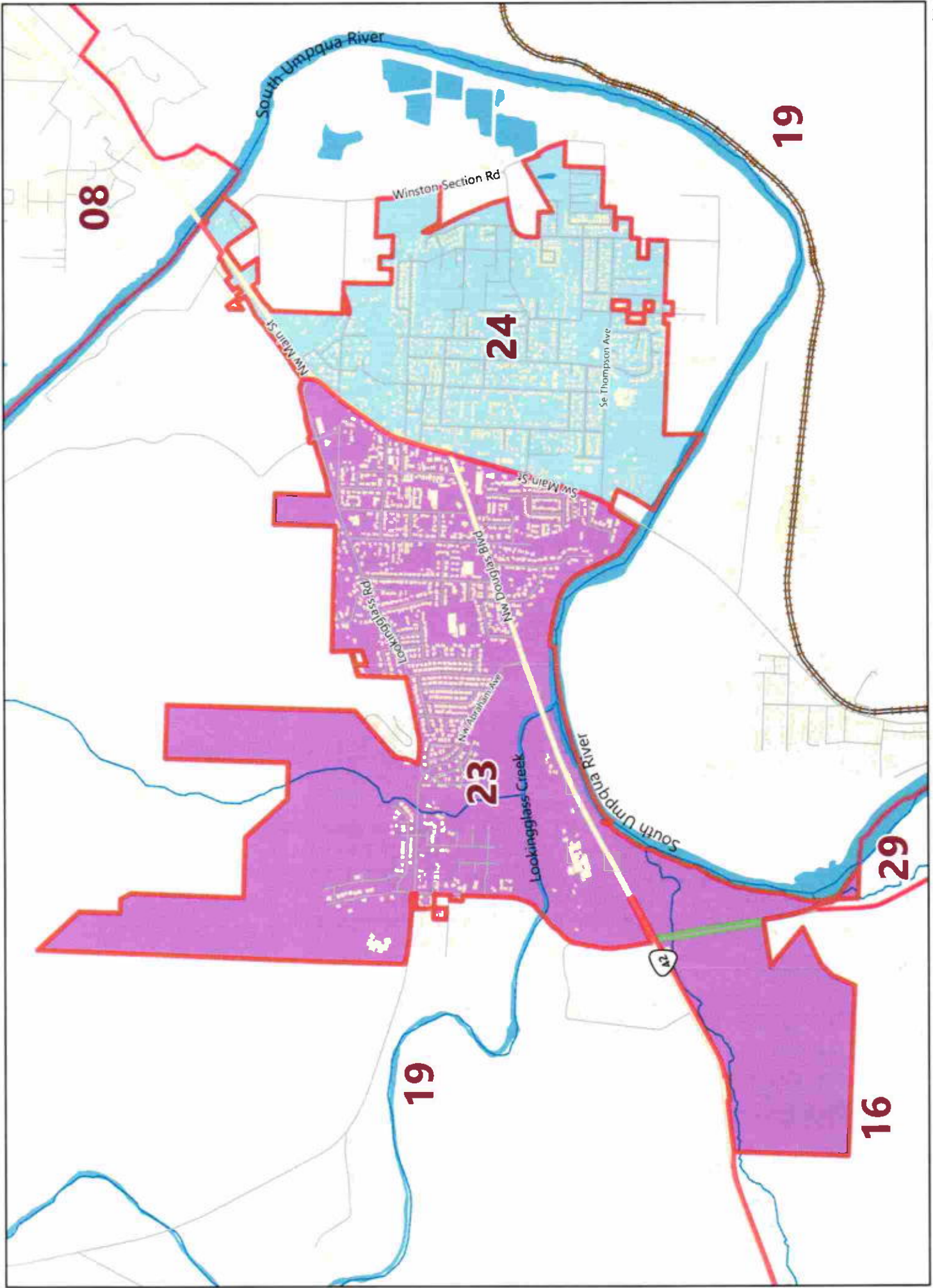
Those signing a petition for City Councilor must reside in the same Ward as the candidate. Any registered voter living within the city limits of Winston may sign the petition for Mayor. Each person may only sign a candidate's petition once for a particular office (Once for each Mayoral candidate and once for each Council candidate from their precinct).

**\*\*\*It is strongly suggested that several extra signatures be gathered should some signers not be qualified\*\*\***

The attached packet contains the following:

1. SEL 101 – “Candidate Filing” All elections for Mayor/Councilor in Winston are nonpartisan. Filing is allowed by “Prospective Petition” only. The bottom of the last page must be signed, and is a certification that the candidate 1) accepts the nomination; 2) qualifies for the office; and 3) that all information provided is “true” to the best of the candidate’s knowledge.
2. SEL 121 – “Petition for Nonpartisan Nomination Signature Sheet” This is the form people actually sign. Each sheet holds up to 10 signatures and 5 sheets are included in this packet. Be sure to fill in all the necessary information in the heading and sign the sheet if you are the circulator, or have the circulator sign it. **Important: SIGNATURE SHEETS MUST BE APPROVED FOR CIRCULATION AND SIGNED BY THE CITY RECORDER BEFORE BEING CIRCULATED.** This is to ensure that you understand the rules about who may circulate and who may sign petitions.
3. SEL 338 – “Petition Submission; Candidate. This form must be completed and filed with any submission of signatures.
4. Douglas County does not publish a voter’s pamphlet.

Additional forms, candidate’s manual, and other resources available at:  
[www.OregonVotes.org](http://www.OregonVotes.org).



# Candidate Signature Sheet | Nonpartisan

SOME Circulators  No Circulators for this petition are being paid.

This is a candidate nominating petition. Signers of this page must be active registered voters in the county listed.

**i** Signatures must be verified by the appropriate county elections official before the petition can be filed with the filing officer.

Petition ID \_\_\_\_\_

County \_\_\_\_\_

## Candidate Information

Name	Office
Election	District or Position Number (include city if applicable)

To the Elections Official/Filing Officer, We the undersigned voters, request the candidate's name be placed on the ballot at the election listed above for nomination to the office indicated.

**i** Signers must initial any changes the circulator makes to their printed name, residence address or date they signed the petition.

Signature	Date Signed	mm/dd/yy	Print Name	Residence or Mailing Address	street, city, zip code
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

**Circulator Certification** This certification must be completed by the circulator and additional signatures should not be collected on this sheet once the certification has been signed and dated. I hereby certify that I witnessed the signing of the signature sheet by each individual whose signature appears on the signature sheet, and I believe each person is a voter qualified to sign the petition (ORS 249.063). I also hereby certify that compensation I received, if any, was not based on the number of signatures obtained for this petition.

Circulator Signature	Date Signed	mm/dd/yy	Sheet Number
			Completed by
			Candidate

Printed Name of Circulator \_\_\_\_\_ Circulator's Address street, city, zip code \_\_\_\_\_

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Signature Date Signed mm/dd/yy Print Name

Residence or Mailing Address street, city, zip code

1	_____
2	_____
3	_____
4	_____
5	_____
6	_____
7	_____
8	_____
9	_____
10	_____

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Circulator Signature

Date Signed mm/dd/yy

Sheet Number  
Completed by  
Candidate

Printed Name of Circulator

Circulator's Address street, city, zip code

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1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____
8	_____	_____	_____	_____	_____
9	_____	_____	_____	_____	_____
10	_____	_____	_____	_____	_____

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Circulator Signature	Date Signed	mm/dd/yy	Sheet Number
_____	_____	_____	Completed by
			Candidate

Printed Name of Circulator \_\_\_\_\_ Circulator's Address street, city, zip code

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Signature \_\_\_\_\_ Date Signed mm/dd/yy \_\_\_\_\_ Print Name \_\_\_\_\_

Residence or Mailing Address street, city, zip code \_\_\_\_\_

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
- 10 \_\_\_\_\_

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Circulator Signature \_\_\_\_\_

Date Signed mm/dd/yy \_\_\_\_\_

Sheet Number  
Completed by  
Candidate

Printed Name of Circulator \_\_\_\_\_

Circulator's Address street, city, zip code \_\_\_\_\_

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Signature \_\_\_\_\_ Date Signed mm/dd/yy \_\_\_\_\_ Print Name \_\_\_\_\_

Residence or Mailing Address street, city, zip code \_\_\_\_\_

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
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- 7 \_\_\_\_\_
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Circulator Signature \_\_\_\_\_ Date Signed mm/dd/yy \_\_\_\_\_ Sheet Number Completed by Candidate \_\_\_\_\_

Printed Name of Circulator \_\_\_\_\_ Circulator's Address street, city, zip code \_\_\_\_\_



# Petition Submission

## Candidate, Voters' Pamphlet

SEL 338

rev. 01/22  
OAR 165-010-0005, 165-016-0000

→ This form must be completed and filed with any submission of signatures.

<b>Election Type</b>			<b>Year</b>		
<input type="checkbox"/> Primary	<input type="checkbox"/> General	<input type="checkbox"/> Special Election	<input type="checkbox"/> 2022	<input type="checkbox"/> 2023	<input type="checkbox"/> 2024

<b>Petition Information</b>
Petition ID/Candidate's Name

<b>Type of Filing</b>	<b>Number of Signatures Submitted</b>
<input type="checkbox"/> Candidate Nominating	
<input type="checkbox"/> Voters' Pamphlet, Candidate	
<input type="checkbox"/> Voters' Pamphlet, Measure	

<b>Candidate's Nominating/Voters' Pamphlet Filing</b>
→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	Contact Phone	Email Address
Signature		Date Signed

<b>Measure Argument Filing</b>
→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	Contact Phone	Email Address
Signature		Date Signed

<b>For office use only</b>	
Submittal number	Number of signatures accepted
Is the petition complete? <input type="checkbox"/> Yes <input type="checkbox"/> No	Will there be additional submittals? <input type="checkbox"/> Yes <input type="checkbox"/> No

# Candidate Filing

## Major Political Party or Nonpartisan

**SEL 101**

rev 01/24  
ORS 249.031

Filing Dates		Candidate Filing		Candidate Withdrawal	
<b>Primary Election</b> May 21, 2024	First Day to File Last Day to File	September 14, 2023 March 12, 2024		March 15, 2024	
<b>General Election</b> November 5, 2024	First Day to File Last Day to File	June 5, 2024 August 27, 2024		August 30, 2024	
<b>Filing Information</b>					
This filing is an <input type="checkbox"/> Original <input type="checkbox"/> Amendment					
<b>Office Information</b>					
Filing for Office of:					
District, Position or County:					
Party Affiliation: <input type="checkbox"/> Democratic Party <input type="checkbox"/> Republican Party <input type="checkbox"/> Nonpartisan					
Incumbent Judge (for judicial candidates only): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Nondisclosure on file					
<b>Filing Method</b>					
<input type="checkbox"/> Fee					
<b>Office</b>	<b>Filing Fee</b>	<b>Office</b>	<b>Filing Fee</b>		
United States President	n/a	District Attorney	\$50		
United States Vice President	n/a	County Judge	\$50		
United States Senator	\$150	MSD Executive Officer, MAD Director	\$100		
United States Representative	\$100	MSD Councilor	\$25		
Statewide Offices	\$100	County Office	\$50		
State senator or Representative	\$25	City Office	Set by charter or ordinance		
Circuit Court Judge	\$50	Justice of the Peace	n/a		
<input type="checkbox"/> Prospective Petition, in lieu of filing fee			Some circulators may be paid <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Candidate Information</b>					
<b>Name of Candidate</b>					
First	MI	Last			
<b>How you would like your name to appear on the ballot</b>					
<b>Candidate Residence / Route Address</b>					
Street Address	City	State	Zip	County	
<b>Candidate Mailing Address and Contact Information</b> Only one phone number and an email is required.					
Street Address or PO Box	City	State	Zip		
Work Phone	Home Phone	Cell Phone			
Email Address			Web Site, if applicable		
<b>Race and Ethnicity</b> Optional					

Continued on page 2 of this form

**Occupation (present employment)** If not employed, enter "Not Employed".

**Occupational Background (previous employment)** If no relevant experience, None or NA must be entered.

**Educational Background (schools attended)**

Complete name of School	Last Grade completed	Diploma/Degree/Certificate	Course of Study

**Educational Background (other)** Attach a separate sheet if necessary.

**Prior Governmental Experience (elected or appointed)** If no relevant experience, None or NA must be entered.

**Campaign Finance Information** Not applicable to candidates for federal office.

A candidate must file a Statement of Organization not later than three business days of first receiving a contribution or making an expenditure and no later than the deadline for filing a nominating petition, declaration of candidacy, or certificate of nomination, whichever occurs first, unless they meet the criteria for an exemption. To meet the criteria, the candidate must serve as their own treasurer, not have an existing candidate committee, and not expect to spend or receive more than \$750 during the entire calendar year (including in-kind contributions and personal funds).

If you have an existing candidate committee you must amend the statement of organization not later than 10 days after a change in information. This includes changes to the election you are active in and the office you are running for.

See the Campaign Finance Manual for the procedural and legal requirements of establishing and maintaining a candidate committee.

**Residence Address Exemption**

To exempt your residence address from public disclosure, complete form [SEL 180 – Residence Address Exemption Request](#). The request for a Residence Address Exemption MUST include a publicly disclosable mailing address. See the Candidates Manual for further information.

I don't want my residence address to be disclosed. I will be filing a separate [SEL 180 – Residence Address Exemption Request](#).

**Candidate Attestation**

*By signing this document, I hereby state that:*

- I will accept the nomination for the office indicated above;
- I will qualify for said office if elected;
- All information provided by me on this form is true to the best of my knowledge; **and**
- No circulators will be compensated based on the number of signatures obtained by the circulator on a prospective petition

**For Major Political Party Candidates**

- if not nominated, I will not accept the nomination or endorsement of any political party other than the one named
- I have been a member of said political party, subject to the exceptions stated in ORS 249.046, for at least 180 days before the deadline for filing a nominating petition or declaration of candidacy (ORS 249.031). Does not apply to candidates filing for the office of US President.

**Warning**

Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office or not more than one precinct committee person at the same election. Unless the person has withdrawn from the first filing, all filings are invalid. (ORS 249.013 and ORS 249.170)

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date