

## INDEX

## INDEX

ABANDONED VEHICLES, 90.038 (See also NUISANCES, ENVIRONMENT AND SANITATION)

## ABATEMENT OF CHRONIC DISORDERLY PROPERTIES

- Appeal of exclusion notice, 94.12
- Appeal of temporary waiver decision, 94.13
- Attorney fees, 94.09
- Burden of proof; defenses; mitigation of civil penalty, 94.05
- Closure during pendency of action; emergency closures, 94.06
- Commencement of action; remedies, 94.07
- Definitions, 94.02
- Enforcement, 94.08
- Enforcement procedures for violations, 94.10
- Exclusion from public land, 94.11
- Procedure, 94.04
- Purpose, 94.01
- Violation, 94.03

## ADMINISTRATION (See also GOVERNMENT AND ADMINISTRATION)

- City Manager; additional duties, 30.25

## AGREEMENTS AND CONTRACTS, TSO I

ANIMAL CARCASSES; REMOVAL OF, 90.002 (See also NUISANCES, ENVIRONMENT AND SANITATION)

## ANIMALS (See also ABATEMENT OF CHRONIC DISORDERLY PROPERTIES)

- Animal Control
  - Containment, 91.05
  - Definitions, 91.03
  - Limitations, 91.04
  - Nuisance, 91.08
  - Permit for annexed properties, 91.07
  - Permits, 91.06
  - Purpose, 91.02
  - Short title, 91.01
- Dogs and Dangerous Animals
  - Definitions, 91.20
  - Dog police; impoundment of dogs, 91.23
  - Effect of redemption, 91.26



## ANIMALS (Cont'd)

## Dogs and Dangerous Animals (Cont'd)

- Hearing, 91.27
- Impounding facility, 91.28
- Licenses, 91.22
- Notification, 91.24
- Nuisance, 91.29
- Prohibited action, 91.21
- Redemption, 91.25
- State statutes adopted, 91.30
- Penalty, 91.99

## ANNEXATIONS; EXPANSION OF URBAN GROWTH BOUNDARY, TSO II

## BOUNDARIES, Charter § 3 (See also CHARTER)

## BUDGETS AND TAX LEVIES, TSO III

## BUILDING CODES

## Excavations

- Abandonment of substructures, 150.029
- Application, 150.022
- Backfilling, 150.036
- Breaking through pavement, 150.034
- Care of excavated material, 150.031
- Cleanup, 150.032
- Clearance for vital structures, 150.026
- Definitions, 150.020
- Depth of structures, 150.035
- Emergency action, 150.041
- Excavation permit, 150.021
- Excavation permit fees, 150.023
- Inspections, 150.044
- Liability of city, 150.046
- Maintenance of drawings, 150.045
- Noise, dust and debris, 150.042
- Preservation of monuments, 150.043
- Prompt completion of work, 150.039
- Protection of adjoining property, 150.030
- Protection of traffic, 150.027
- Protection of watercourses, 150.033
- Protective measures and routing of traffic, 150.025
- Relocation and protection of utilities, 150.028

**BUILDING CODES (Cont'd)**

## Excavations (Cont'd)

- Restoration of surface, 150.037
- Surety bond, 150.024
- Trenches in pipe laying, 150.038
- Urgent work, 150.040

## Penalty, 150.999

## Residential Maintenance Code

- Abatement of nuisance, 150.064
- Abatement of substandard buildings, 150.076
- Applicability, 150.062
- Building permit, 150.066
- Building permit fees, 150.067
- Definitions, 150.068
- Enforcement, 150.063
- Fire-resistive construction, 150.074
- General specifications, 150.071
- Heating, electrical and ventilation equipment, 150.072
- Housing Board of Appeals, 150.077
- Location of buildings; access, 150.069
- Outside exits, 150.073
- Prohibited action, 150.065
- Purpose, 150.061
- Sanitation and health, 150.070
- Short title, 150.060
- Substandard buildings, 150.075

## State Specialty Codes

- Adoption of codes; amendments, 150.001
- Effective date, 150.005
- Fees, 150.003
- Investigative authority and corrective action of Building Official and inspector, 150.004
- Local interpretation, 150.002

**BUILDINGS (See also ABATEMENT OF CHRONIC DISORDERLY PROPERTIES;  
NUISANCES, ENVIRONMENT AND SANITATION)**

- Dangerous, 90.039
- Derelict, 90.040

**BURNING, 90.036 (See also NUISANCES, ENVIRONMENT AND SANITATION)**

**BUSINESS LICENSES**

- Appeal, 110.09
- Application, 110.05
- Approval, denial, revocation or suspension of license, 110.08
- Definitions, 110.03
- Disclaimers, exceptions, general requirements, 110.10
- Exemptions, 110.02
- License fees, 110.06
- License required, 110.04
- Penalty, 110.99
- Purpose, 110.01
- Specific requirements, 110.11
- Transfers and relocations; terms of license, 110.07
- Violations, 110.12

**CAMPING ON PUBLIC AND COMMERCIAL PROPERTY**

- Definitions, 90.090
- Regulations, 90.091

**CHARTER**

## Council

- Council President, Charter § 17
- Mayor's functions at Council meetings, Charter § 16
- Meetings, Charter § 13
- Quorum, Charter § 14
- Record of proceedings, Charter § 15
- Rules, Charter § 12
- Vote required, Charter § 18

## Elections

- Nominations, Charter § 28
- Oath, Charter § 27
- State law, Charter § 26
- Vacancies; filling, Charter § 30
- Vacancies; occurrence, Charter § 29

## Form of Government

- Appointive offices, Charter § 11
- Council, Charter § 7
- Councilors, Charter § 8
- Distribution of power, Charter § 6
- Mayor, Charter § 9
- Terms of office, Charter § 10

CHARTER (Cont'd)

Miscellaneous Provisions

- Continuation of ordinances, Charter § 37
- Debt, Charter § 36
- Repeal, Charter § 38
- Severability, Charter § 39
- Time of effect, Charter § 40

Names and Boundaries

- Boundaries, Charter § 3
- Name of city, Charter § 2
- Title of Charter, Charter § 1

Ordinances

- Adoption by Council, Charter § 32
- Effective date, Charter § 33
- Ordaining clause, Charter § 31

Personnel

- Compensation and Merit System, Charter § 24
- Political rights, Charter § 25
- Qualifications, Charter § 22
- Reimbursement, Charter § 23

Powers

- Construction of powers, Charter § 5
- Powers of the city, Charter § 4





CHARTER (Cont'd)

- Powers and Duties of Officers
  - Manager, Charter § 21
  - Mayor, Charter § 19
  - Municipal Court & Judge, Charter § 20
- Public Improvements
  - Procedure, Charter § 34
  - Special assessments, Charter § 35

CHARTER AMENDMENTS, TSO IV

CITY COUNCIL OPERATION AND PROCEDURE

- Authority, purpose of adoption of rules, 30.02
- Communication with Council, 30.09
- Duties and privileges of Councilors, 30.05
- Meetings, 30.04
- Miscellaneous, 30.10
- Modification of Council rules, 30.11
- Ordinances and resolutions, 30.07
- Presiding officer, 30.03
- Procedure at meetings, 30.08
- Roles, responsibilities and respect, 30.01
- Voting, 30.06

CITY MANAGER; ADDITIONAL DUTIES, 30.25

CITY PLANNING COMMISSION

- Additional authority, 31.032
- Amendment of zoning and land use regulations, 31.029
- Approval of plans, 31.028
- Compensation, 31.023
- Employment of staff, 31.025
- Establishment, 31.020
- Expenditure of funds, 31.034
- Gifts, bequests and the like, 31.031
- Members; terms; qualifications; vacancies; removal, 31.021
- Officers, 31.022
- Powers and duties generally, 31.026
- Quorum, 31.024
- Recommendation on location of structures, 31.030
- Recommendations in writing, 31.033
- Review of plans, 31.027

**CITY POLICIES**

## Personal Property Disposition

Certification of title, 32.04

Custody of property, 32.01

Dangerous or perishable property, 32.05

Disposition of property, 32.02

Sale procedure, 32.03

Scope, 32.06

## Public Records

Adoption of City Records Management Manual and Retention Schedule, 32.20

**CITY RECORDS MANAGEMENT MANUAL AND RETENTION SCHEDULE, 32.20****CODE OF ORDINANCES; RULES OF CONSTRUCTION; GENERAL PENALTY**

Application to future ordinances, 10.03

Captions, 10.04

Definitions, 10.05

Effective date of ordinances, 10.15

Errors and omissions, 10.10

General penalty, 10.99

Interpretation, 10.02

Official time, 10.11

Ordinances repealed, 10.13

Ordinances unaffected, 10.14

Ordinances which amend or supplement code, 10.17

Reasonable time, 10.12

Reference to offices, 10.09

Reference to other sections, 10.08

Repeal or modification of ordinance, 10.16

Rules of interpretation, 10.06

Section histories; statutory references, 10.18

Severability, 10.07

Title of code, 10.01

**COMPREHENSIVE PLAN, 152.01****COMPREHENSIVE PLAN AMENDMENTS, TSO IX**

CONTRACT REVIEW BOARD

- Adoption of rules, 31.002
- Definitions, 31.003
- Disposition of surplus personal property, 31.006
- Exemptions from competitive procurement, 31.004
- Findings, 31.001
- Negotiations, 31.007
- Personal services contracts rules, 31.005

CONTRACTS, TSO I

COUNCIL (See also CHARTER)

- Council President, Charter § 17
- Mayor's functions at Council meetings, Charter § 16
- Meetings, Charter § 13
- Quorum, Charter § 14
- Record of proceedings, Charter § 15
- Rules, Charter § 12
- Vote required, Charter § 18

COUNCIL, Charter § 7 (See also CHARTER)

COUNCIL OPERATION AND PROCEDURE

- Authority, purpose of adoption of rules, 30.02
- Communication with Council, 30.09
- Duties and privileges of Councilors, 30.05
- Meetings, 30.04
- Miscellaneous, 30.10
- Modification of Council rules, 30.11
- Ordinances and resolutions, 30.07
- Presiding officer, 30.03
- Procedure at meetings, 30.08
- Roles, responsibilities and respect, 30.01
- Voting, 30.06

COUNCIL PRESIDENT, Charter § 17 (See also CHARTER)

COUNCILORS, Charter § 8 (See also CHARTER)

COURT (MUNICIPAL) & JUDGE; POWERS AND DUTIES OF, Charter § 20 (See also CHARTER)

**CURFEW (See also MINORS)**

Prohibition, 131.15

Violations, 131.16

**DANGEROUS BUILDINGS, 90.039 (See also ABATEMENT OF CHRONIC DISORDERLY PROPERTIES; NUISANCES, ENVIRONMENT AND SANITATION)****DERELICT BUILDINGS, 90.040 (See also ABATEMENT OF CHRONIC DISORDERLY PROPERTIES; NUISANCES, ENVIRONMENT AND SANITATION)****DEVELOPMENT**

## Minor Partition Vacation Procedures

Application; fee, 152.21

Decision, 152.23

Findings; definition, 152.20

Public hearing, 152.22

## Plans and Regulations Adopted by Reference

Comprehensive Plan, 152.01

Public Facilities Plan, 152.05

Transportation System Plan, 152.04

**DISCHARGE OF FIREARMS OR WEAPONS, 130.055****DISMANTLED OR ABANDONED VEHICLES, 90.038 (See also NUISANCES, ENVIRONMENT AND SANITATION)****DISORDERLY CONDUCT AND RELATED OFFENSES, 130.016****DOGS AND DANGEROUS ANIMALS (See also ANIMALS)**

Definitions, 91.20

Dog police; impoundment of dogs, 91.23

Effect of redemption, 91.26

Hearing, 91.27

Impounding facility, 91.28

Licenses, 91.22

Notification, 91.24

Nuisance, 91.29

Prohibited action, 91.21

Redemption, 91.25

State statutes adopted, 91.30

**DRINKING IN PUBLIC; CONDUCT IN TAVERNS**

- Disorderly conduct in taverns; complaint, 130.076
- Drinking in public prohibited, 130.070
- Exceptions, 130.074
- License required, 130.071
- Public comment, 130.072
- Revocation of endorsement, 130.073
- Violations, 130.075

**DRIVEWAY CONSTRUCTION AND REPAIR**

- Definitions, 92.01
- Permits, 92.02
- Standard plans and specifications, 92.03
- Driveways; abandonment and revocation, 92.04
- Driveways; area restoration, 92.05
- Variations, 92.06

**DRUG PARAPHERNALIA AND CONTROLLED SUBSTANCES (See also MARIJUANA)**

- Civil forfeiture, 130.092
- Definitions, 130.090
- Offenses, 130.091
- Unlawful receipt or purchase of imitation controlled substance, 130.093

**ECONOMIC DEVELOPMENT BOARD**

- Compensation, 31.129
- Establishment, 31.125
- Life of Board, 31.132
- Membership, 31.126
- Powers and duties, 31.130
- Quorum; rules, regulations, and procedures, 31.128
- Reports, 31.131
- Rules and regulations, 31.133
- Terms, 31.127

**ELECTION PROCEDURES**

- Initiative and Referendum
  - Attachment of measure to sheets, 33.14
  - Ballot title preparation, 33.09
  - Ballot title appeals, 33.11
  - Captions and statement, 33.10
  - Certification of signatures, 33.17
  - Complete procedure, 33.02
  - Conflicting measures, 33.27
  - Definitions, 33.01

**ELECTION PROCEDURES (Cont'd)**

## Initiative and Referendum (Cont'd)

- Designating and numbering measures, 33.21
  - Effective date of measures, 33.26
  - Election notice, 33.22
  - Election returns, 33.24
  - Elections officer duties, 33.08
  - Information to County Clerk, 33.23
  - Initiative proposal, 33.03
  - Number of signatures, 33.13
  - Petition requirements, 33.12
  - Presentation to the Council, 33.18
  - Proclamation of election results, 33.25
  - Prospective petition, 33.07
  - Referendum procedure, 33.04
  - Signature limits, 33.15
  - Submission to electors, 33.19
  - Time for referring measure by petition, 33.05
  - Time for referral by Council, 33.06
  - Unlawful acts, 33.28
  - Verification of signatures, 33.16
  - Voting on measures, 33.20
- Penalty, 33.99

**ELECTIONS (See also CHARTER)**

- Nominations, Charter § 28
- Oath, Charter § 27
- State law, Charter § 26
- Vacancies; filling, Charter § 30
- Vacancies; occurrence, Charter § 29

**ENVIRONMENT (See NUISANCES, ENVIRONMENT AND SANITATION)****EXCAVATIONS (See also BUILDING CODES)**

- Abandonment of substructures, 150.029
- Application, 150.022
- Backfilling, 150.036
- Breaking through pavement, 150.034
- Care of excavated material, 150.031
- Cleanup, 150.032
- Clearance for vital structures, 150.026
- Definitions, 150.020
- Depth of structures, 150.035
- Emergency action, 150.041

## EXCAVATIONS (Cont'd)

- Excavation permit, 150.021
- Excavation permit fees, 150.023
- Inspections, 150.044
- Liability of city, 150.046
- Maintenance of drawings, 150.045
- Noise, dust and debris, 150.042
- Preservation of monuments, 150.043
- Prompt completion of work, 150.039
- Protection of adjoining property, 150.030
- Protection of traffic, 150.027
- Protection of watercourses, 150.033
- Protective measures and routing of traffic, 150.025
- Relocation and protection of utilities, 150.028
- Restoration of surface, 150.037
- Surety bond, 150.024
- Trenches in pipe laying, 150.038
- Urgent work, 150.040

## FEES (See FINANCES; FEES AND TAXES)

## FINANCES; FEES AND TAXES

## Local Improvement Procedures

- Abandonment of proceedings, 35.067
- Assessment procedure, 35.059
- Construction of improvement; bids, 35.056
- Costs and expenses, 35.057
- Creation of Local Improvement District, 35.054
- Curative provisions, 35.068
- Deficit assessments, 35.065
- Definitions, 35.050
- Errors in assessment calculation, 35.062
- Filing of ordinances, 35.064
- Hearing, 35.053
- Initiation of local improvements; resolution of intention, 35.051
- Installment payment of assessments, 35.063
- Lien records and foreclosure proceedings, 35.061
- Manner of doing work, 35.055
- Method of assessment; alternative methods of financing, 35.058
- Notice of assessment, 35.060
- Notice of hearing, 35.052
- Reassessments, 35.069
- Rebates and credits, 35.066
- Remedies, 35.070
- Segregation of liens, 35.071

## FINANCES; FEES AND TAXES (Cont'd)

Penalty, 35.999

## Public Safety Fee

Appeal procedure, 35.116

Attorney fees, 35.118

Collection, 35.114

Dedication of funds, 35.113

Definitions, 35.111

Enforcement, 35.117

Enforcement procedures for violations, 35.119

Imposition of public safety fee, 35.112

Program administration, 35.115

Purpose, 35.110

## Storm Drain Utility Fee

Administrative review; appeals, 35.033

Credit for runoff measures, 35.029

Definitions, 35.026

Effective date, 35.035

Enforcement, 35.032

Establishment of a storm drain utility fee, 35.028

Fee dedicated, 35.031

New development and annexations, 35.030

Notice of decision, 35.034

Purpose, 35.025

Storm drain utility policy, 35.027

## Transient Room Tax

Appeals to the Council, 35.097

Certificate of authority, 35.091

Collections, returns and payments, 35.092

Deficiency determinations, 35.094

Definitions, 35.085

Delinquency penalties, 35.093

Disposition and use of transient room tax funds, 35.096

Exemptions, 35.089

Operator's duties, 35.088

Operator's registration form, 35.090

Records required from operators; examination of records, 35.095

Rules for collection of tax by operator, 35.087

Tax imposed, 35.086

## Transportation Utility Fee

Administrative review; appeals, 35.007

Billing and collection of fee, 35.005

City to maintain local streets; exceptions, 35.004

Declaration of purpose, 35.001



**FINANCES; FEES AND TAXES (Cont'd)**

## Transportation Utility Fee (Cont'd)

- Definitions, 35.010
- Disposition of fees and charges, 35.009
- Effective date, 35.013
- Enforcement, 35.006
- Establishment, 35.002
- Exemptions, 35.012
- Fee dedicated, 35.003
- Methodology, 35.011
- Notice of decision, 35.008

**FINANCIAL ELECTIONS, TSO V****FIREARMS AND WEAPONS**

- Discharge of firearms or weapons, 130.055
- Exemptions, 130.057
- Impoundment or forfeiture of weapons, 130.056

**FIREWORKS, 130.017****FLAMMABLE LIQUIDS**

- Application; inspection, 130.037
- Approval required, 130.036
- Complaint or notice to correct violation, 130.039
- Containers, tanks and equipment, 130.040
- Definitions, 130.035
- Enforcement, 130.041
- Inspection, 130.038

**FORM OF GOVERNMENT (See also CHARTER)**

- Appointive offices, Charter § 11
- Council, Charter § 7
- Councilors, Charter § 8
- Distribution of power, Charter § 6
- Mayor, Charter § 9
- Terms of office, Charter § 10

**FRANCHISES, TSO VI****FUNERAL PROCESSION, 70.45**

**GOVERNMENT AND ADMINISTRATION**

## Administration

City Manager; additional duties, 30.25

## City Council Operation and Procedure

Authority, purpose of adoption of rules, 30.02

Communication with Council, 30.09

Duties and privileges of Councilors, 30.05

Meetings, 30.04

Miscellaneous, 30.10

Modification of Council rules, 30.11

Ordinances and resolutions, 30.07

Presiding officer, 30.03

Procedure at meetings, 30.08

Roles, responsibilities and respect, 30.01

Voting, 30.06

**GOVERNMENT; FORM OF (See also CHARTER)**

Appointive offices, Charter § 11

Council, Charter § 7

Councilors, Charter § 8

Distribution of power, Charter § 6

Mayor, Charter § 9

Terms of office, Charter § 10

**HOUSING BOARD OF APPEALS, 150.077 (See also RESIDENTIAL MAINTENANCE CODE)****INOPERATIVE, WRECKED, DISMANTLED OR ABANDONED VEHICLES, 90.038 (See also NUISANCES, ENVIRONMENT AND SANITATION)****JUDGE; POWERS AND DUTIES OF, Charter § 20 (See also CHARTER)****JUNK, 90.056 (See also NUISANCES, ENVIRONMENT AND SANITATION)****JUSTICE PROVISIONS**

## Juries and Jury Trials

Additional jurors, 34.05

Attorney fees, 34.09

Court costs, 34.08

Jury fees, 34.07

Jury list and selection, 34.04

Number of jurors, 34.01

Qualifications of jurors, 34.03

Right to trial by jury, 34.02

Verdicts, 34.06

Penalty, 34.99

LIBRARY BOARD (See WINSTON PUBLIC LIBRARY AND LIBRARY BOARD)

MANAGER (CITY); ADDITIONAL DUTIES, 30.25

MANAGER; POWERS AND DUTIES OF, Charter § 21 (See also CHARTER)

MARIJUANA (See RECREATIONAL MARIJUANA TAX)

MAYOR, Charter § 9 (See also CHARTER)

    Powers and duties of, Charter § 19 (See also CHARTER)

MEETINGS, Charter § 13 (See also CHARTER)

MINORS

    Curfew

        Prohibition, 131.15

        Violations, 131.16

    Penalty, 131.99

    Responsibility, 131.01

    Sale of Weapons to Minors

        Unlawful sale of certain weapons to minors; exception, 131.30

MUNICIPAL COURT & JUDGE; POWERS AND DUTIES OF, Charter § 20 (See also CHARTER)

NOXIOUS VEGETATION, 90.032 (See also NUISANCES, ENVIRONMENT AND SANITATION)

**NUISANCES, ENVIRONMENT AND SANITATION (See also ABATEMENT OF CHRONIC DISORDERLY PROPERTIES)**

## Abatement

Abatement by the city, 90.073

Abatement by the person responsible, 90.071

Abatement of dangerous buildings and registration of derelict buildings, 90.075

Assessment of costs, 90.074

Joint responsibility, 90.072

Notice, 90.070

Separate violations, 90.077

Summary abatement, 90.076

## Camping on Public and Commercial Property

Definitions, 90.090

Regulations, 90.091

## Definitions, 90.001

## Nuisances Affecting Public Health

Nuisances affecting public health, 90.015

## Nuisances Affecting Public Safety

Attractive nuisances, 90.030

Dangerous buildings, 90.039

Derelict buildings, 90.040

Inoperative, wrecked, dismantled or abandoned vehicles, 90.038

Noxious vegetation, 90.032

Obstruction of a public way, 90.031

Odors and burning, 90.036

Posting of signs, 90.037

Scattering rubbish, 90.033

Surface waters; drainage, 90.035

Trees, 90.034

## Nuisances Affecting Public Peace

Junk, 90.056

Radio and television interference, 90.055

Unenumerated nuisances, 90.057

## Penalty, 90.999

## Removal of animal carcasses, 90.002

## Scope, 90.003

**ODORS AND BURNING, 90.036 (See also NUISANCES, ENVIRONMENT AND SANITATION)**

**OFFENSES (See also ABATEMENT OF CHRONIC DISORDERLY PROPERTIES)**

- Adoption of state statutes, 130.001
- Application of state statutes, 130.024
- Definitions, 130.015
- Disorderly conduct and related offenses, 130.016
- Drinking in Public; Conduct in Taverns
  - Disorderly conduct in taverns; complaint, 130.076
  - Drinking in public prohibited, 130.070
  - Exceptions, 130.074
  - License required, 130.071
  - Public comment, 130.072
  - Revocation of endorsement, 130.073
  - Violations, 130.075
- Drug Paraphernalia and Controlled Substances
  - Civil forfeiture, 130.092
  - Definitions, 130.090
  - Offenses, 130.091
  - Unlawful receipt or purchase of imitation controlled substance, 130.093
- Firearms and Weapons
  - Discharge of firearms or weapons, 130.055
  - Exemptions, 130.057
  - Impoundment or forfeiture of weapons, 130.056
- Flammable Liquids
  - Application; inspection, 130.037
  - Approval required, 130.036
  - Complaint or notice to correct violation, 130.039
  - Containers, tanks and equipment, 130.040
  - Definitions, 130.035
  - Enforcement, 130.041
  - Inspection, 130.038
- General provisions, 130.023
- Miscellaneous, 130.022
- Obstructing governmental administration; communications, 130.020
- Offenses relating to property, 130.018
- Penalty, 130.999
- Physical obstructions , 130.021
- Sexual and related offenses; public indecency, 130.019
- Weapons and fireworks, 130.017

**ORDINANCES (See also CHARTER and CODE OF ORDINANCES; RULES OF CONSTRUCTION; GENERAL PENALTY)**

- Adoption by Council, Charter § 32
- Effective date, Charter § 33
- Ordaining clause, Charter § 31

**PARKING (See TRAFFIC CODE)****PARKS AND RECREATION**

- Park Board Membership
  - Establishment, 93.01
  - Membership, 93.02
  - Terms, 93.03
  - Quorum; rules, regulations and procedures, 93.04
  - Compensation, 93.05
  - Powers and duties, 93.06
  - Reports, 93.07
  - Life of Board, 93.08
- Rules and regulations, 93.20

**PERSONAL PROPERTY DISPOSITION**

- Certification of title, 32.04
- Custody of property, 32.01
- Dangerous or perishable property, 32.05
- Disposition of property, 32.02
- Sale procedure, 32.03
- Scope, 32.06

**PERSONNEL (See also CHARTER)**

- Compensation and Merit System, Charter § 24
- Political rights, Charter § 25
- Qualifications, Charter § 22
- Reimbursement, Charter § 23

**PLANNING AND DEVELOPMENT**

- Minor Partition Vacation Procedures
  - Application; fee, 152.21
  - Decision, 152.23
  - Findings; definition, 152.20
  - Public hearing, 152.22
- Plans and Regulations Adopted by Reference
  - Comprehensive Plan, 152.01
  - Public Facilities Plan, 152.05
  - Transportation System Plan, 152.04

**PLANNING COMMISSION**

- Additional authority, 31.032
- Amendment of zoning and land use regulations, 31.029
- Approval of plans, 31.028
- Compensation, 31.023
- Employment of staff, 31.025
- Establishment, 31.020
- Expenditure of funds, 31.034
- Gifts, bequests and the like, 31.031
- Members; terms; qualifications; vacancies; removal, 31.021
- Officers, 31.022
- Powers and duties generally, 31.026
- Quorum, 31.024
- Recommendation on location of structures, 31.030
- Recommendations in writing, 31.033
- Review of plans, 31.027

**POLICE DEPARTMENT**

- Criminal record checks, 31.080

**POLICE RESERVE**

- Authority of Council, 31.096
- Chief of Police, 31.097
- Establishment, 31.095
- Qualifications for police reserve, 31.098

**POLICIES; CITY**

- Personal Property Disposition
  - Certification of title, 32.04
  - Custody of property, 32.01
  - Dangerous or perishable property, 32.05
  - Disposition of property, 32.02
  - Sale procedure, 32.03
  - Scope, 32.06
- Public Records
  - Adoption of City Records Management Manual and Retention Schedule, 32.20

**PROPERTY DISPOSITION; PERSONAL**

- Certification of title, 32.04
- Custody of property, 32.01
- Dangerous or perishable property, 32.05
- Disposition of property, 32.02
- Sale procedure, 32.03
- Scope, 32.06

PUBLIC FACILITIES PLAN, 152.05

PUBLIC IMPROVEMENTS/ASSESSMENTS, TSO VII

PUBLIC RECORDS

Adoption of City Records Management Manual and Retention Schedule, 32.20

PUBLIC SAFETY FEE

Appeal procedure, 35.116

Attorney fees, 35.118

Collection, 35.114

Dedication of funds, 35.113

Definitions, 35.111

Enforcement, 35.117

Enforcement procedures for violations, 35.119

Imposition of public safety fee, 35.112

Program administration, 35.115

Purpose, 35.110

RADIO AND TELEVISION INTERFERENCE, 90.055 (See also NUISANCES, ENVIRONMENT AND SANITATION)

RECORDS MANAGEMENT MANUAL AND RETENTION SCHEDULE; CITY, 32.20

RECORDS; PUBLIC

Adoption of City Records Management Manual and Retention Schedule, 32.20

RECREATION

Park Board Membership

Establishment, 93.01

Membership, 93.02

Terms, 93.03

Quorum; rules, regulations and procedures, 93.04

Compensation, 93.05

Powers and duties, 93.06

Reports, 93.07

Life of Board, 93.08

Rules and regulations, 93.20

RECREATIONAL MARIJUANA TAX

Actions to collect, 111.10

Appeals, 111.08

Audit of book, records or persons, 111.13

Confidentiality, 111.12



**RECREATIONAL MARIJUANA TAX (Cont'd)**

- Deductions, 111.04
- Definitions, 111.02
- Failure to report and remit tax; determination of tax by Director, 111.07
- Forms and regulations, 111.14
- Penalties and interest, 111.06
- Purpose, 111.01
- Refunds, 111.09
- Seller responsible for payment of tax, 111.05
- Tax imposed, 111.03
- Violation infractions, 111.11

**RECREATIONAL VEHICLES**

- Bicycles
  - Bicycle operating rules, 72.01
  - Impounding of bicycles, 72.02
- Penalty; recreational vehicles, 72.99
- Skateboards
  - Careless riding, 72.20
  - Definitions, 72.15
  - Duty to obey traffic-control devices, 72.18
  - Duty to yield, 72.17
  - Procedure, 72.22
  - Prohibited riding areas, 72.16
  - Prohibited riding times, 72.19
  - Seizure of skateboards, 72.21

**RESIDENTIAL MAINTENANCE CODE (See also BUILDING CODES)**

- Abatement of nuisance, 150.064
- Abatement of substandard buildings, 150.076
- Applicability, 150.062
- Building permit, 150.066
- Building permit fees, 150.067
- Definitions, 150.068
- Enforcement, 150.063
- Fire-resistive construction, 150.074
- General specifications, 150.071
- Heating, electrical and ventilation equipment, 150.072
- Housing Board of Appeals, 150.077
- Location of buildings; access, 150.069
- Outside exits, 150.073
- Prohibited action, 150.065
- Purpose, 150.061

## RESIDENTIAL MAINTENANCE CODE (Cont'd)

- Sanitation and health, 150.070
- Short title, 150.060
- Substandard buildings, 150.075

RUBBISH; SCATTERING, 90.033 (See also NUISANCES, ENVIRONMENT AND SANITATION)

SANITATION (See ABATEMENT OF CHRONIC DISORDERLY PROPERTIES; NUISANCES, ENVIRONMENT AND SANITATION)

## SECONDHAND PROPERTY DEALERS

- Business registration required, 112.04
- Definitions, 112.01
- Location and hours of operation, 112.05
- Penalties, 112.99
- Permit required, 112.03
- Prohibited purchases, 112.08
- Purpose, 112.02
- Record keeping requirements, 112.06
- Restriction on certain sales, 112.07

## SEWER REGULATIONS

- Penalty, 50.999
- Private Construction of Sewers
  - Acceptance by the city, 50.029
  - Conformance to city requirements, 50.026
  - Inspection of the installation, 50.027
  - Permission to construct, 50.025
  - Responsibility for the cost of installation, 50.028
- Sewer Connections
  - Connection fee, 50.008
  - Connection fee and special fee as systems development charges, 50.010
  - Definitions, 50.001
  - Enforcement, 50.002
  - Excavations, 50.011
  - Inspection and approval, 50.012
  - Installation standards, 50.003
  - License required, 50.004
  - Mandatory connections, 50.005

## SEWER REGULATIONS (Cont'd)

## Sewer Connections (Cont'd)

Permit, 50.006

Revocation of permit, 50.007

Special fee, 50.009

## Sewer Use Charges

Appeal, 50.066

Appeals, 50.079

Change in number of units, 50.065

Charges, 50.069

Classes of users, 50.062

Definitions and findings, 50.060

Delinquent charges, 50.076

Discontinuance of sewer service, 50.072

Discounts, 50.082

Enforcement, 50.077

Flat charge, 50.064

Handling of funds, 50.078

Multiple classifications, 50.073

New users, vacant or unoccupied property and rebates, 50.071

Provisions in force, 50.080

Rates for senior citizens, 50.081

Reassignment of a user, 50.067

Records, 50.068

Residential STEP system maintenance surcharge, 50.064

Responsibility and payment of charges, 50.075

Review and revision of rates, 50.074

Sewer use charges, generally, 50.061

Special users, 50.070

## Sewer Use Regulations

Building sewers and connections, 50.044

Definitions, 50.040

Powers and authority of Inspectors, 50.047

Private sewage disposal, 50.042

Protection from damage, 50.046

Provisions in force, 50.048

Septic tank effluent pump system allowed as alternative to standard system, 50.043

Use of public sewers required, 50.041

Use of the public sewers; discharges, 50.045

## SEXUAL AND RELATED OFFENSES; PUBLIC INDECENCY, 130.019

**SIDEWALKS**

- Driveway Construction and Repair
  - Definitions, 92.01
  - Permits, 92.02
  - Standard plans and specifications, 92.03
  - Driveways; abandonment and revocation, 92.04
  - Driveways; area restoration, 92.05
  - Variances, 92.06

**SIGN CODE**

- Definitions, 151.02
- Nonconforming signs, 151.06
- Penalty, 151.99
- Permit procedures, 151.04
- Prohibited signs, 151.03
- Purpose and intent, 151.01
- Standards and criteria, 151.05

**SIGNS; POSTING OF, 90.037 (See also NUISANCES, ENVIRONMENT AND SANITATION)**

**STORM DRAIN UTILITY FEE**

- Administrative review; appeals, 35.033
- Credit for runoff measures, 35.029
- Definitions, 35.026
- Effective date, 35.035
- Enforcement, 35.032
- Establishment of a storm drain utility fee, 35.028
- Fee dedicated, 35.031
- New development and annexations, 35.030
- Notice of decision, 35.034
- Purpose, 35.025
- Storm drain utility policy, 35.027

**STREETS AND SIDEWALKS**

- Driveway Construction and Repair
  - Definitions, 92.01
  - Permits, 92.02
  - Standard plans and specifications, 92.03
  - Driveways; abandonment and revocation, 92.04
  - Driveways; area restoration, 92.05
  - Variances, 92.06

**SUBDIVISION CODE**

- Acceptance of improvements, 153.21
- Applications, 153.03
- Approval of access, 153.23
- Blocks, 153.12
- Definitions, 153.01
- Design standards and principles of acceptability, 153.10
- Filing of plat, time limit, 153.08
- Final plat, 153.06
- Improvement agreement, 153.19
- Installation of improvements, 153.16
- List of Table and Illustrations
  - Table D - Minimum right-of-way and roadway widths, Appendix A
  - Illustration 1: Arterials, Appendix B
  - Illustration 2: Major collector, Appendix C
  - Illustration 3: Residential collector, Appendix D
  - Illustration 4: Residential, Appendix E
  - Illustration 5: Local access way, Appendix F
- Lots or parcels, 153.13
- Major and minor partitioning, 153.09
- Penalties for violation, 153.99
- Preservation of natural features, 153.15
- Public open spaces, 153.14
- Required improvements, 153.18
- Scope of regulations, 153.02
- Security, 153.20
- Specifications for improvements, 153.17
- Street and sidewalks, 153.11
- Submission of final plat, 153.07
- Submission of tentative plan, 153.05
- Tentative plan, 153.04
- Validity, 153.24
- Variations and exceptions, 153.22

**TAX LEVIES, TSO III****TAXES (See FINANCES; FEES AND TAXES)****TELEVISION INTERFERENCE, 90.055 (See also NUISANCES, ENVIRONMENT AND SANITATION)**

## TRAFFIC CODE

## Administration

- Authority of police and fire officers, 70.19
- Duties of the City Manager, 70.16
- Powers of the Council, 70.15
- Public danger, 70.17
- Standards, 70.18

## Bicycles

- Bicycle operating rules, 72.01
- Impounding of bicycles, 72.02

## Definitions, 70.03

## Impoundment of vehicle, 71.40

## Parking Citations and Owner Responsibility

- Citation on illegally parked vehicle, 71.25
- Failure to comply with traffic citation attached to parked vehicle, 71.26
- Owner responsibility, 71.27
- Registered owner presumption, 71.28

## Parking Regulations

- Exemption, 71.10
- Extension of parking time, 71.09
- Lights on parked vehicle, 71.08
- Method of parking, 71.01
- Prohibited parking, 71.03
- Prohibiting parking or standing, 71.02
- Restricted use of bus and taxicab stands, 71.07
- Standing or parking of buses and taxicabs, 71.06
- Unattended vehicles, 71.05
- Use of loading zone, 71.04

## Penalty, 70.99

## Penalty; parking, 71.99

## Penalty; recreational vehicles, 72.99

## Processions

- Funeral procession, 70.45

## Recreational Vehicles

## Bicycles

- Bicycle operating rules, 72.01
- Impounding of bicycles, 72.02
- Penalty; recreational vehicles, 72.99

## Skateboards

- Careless riding, 72.20
- Definitions, 72.15
- Duty to obey traffic-control devices, 72.18
- Duty to yield, 72.17
- Procedure, 72.22

## TRAFFIC CODE (Cont'd)

## Recreational Vehicles (Cont'd)

## Skateboards (Cont'd)

Prohibited riding areas, 72.16

Prohibited riding times, 72.19

Seizure of skateboards, 72.21

## Regulations Generally

Crossing private property, 70.30

Damaging sidewalks and curbs, 70.32

Dynamic braking devices, 70.34

Removing glass and debris, 70.33

Unlawful riding, 70.31

## Short title, 70.02

## Skateboards

Careless riding, 72.20

Definitions, 72.15

Duty to obey traffic-control devices, 72.18

Duty to yield, 72.17

Procedure, 72.22

Prohibited riding areas, 72.16

Prohibited riding times, 72.19

Seizure of skateboards, 72.21

## State statutes adopted, 70.01

## Truck Routes

Definitions, 70.60

Establishment of truck routes, 70.61

Exclusions, 70.63

Prohibition, 70.62

## TRAFFIC AND PUBLIC SAFETY COMMITTEE

Compensation, 31.064

Establishment, 31.060

Life, 31.067

Membership, 31.061

Powers and duties, 31.065

Quorum; rules, regulations and procedures, 31.063

Reports, 31.066

Term, 31.062

## TRANSIENT ROOM TAX

Appeals to the Council, 35.097

Certificate of authority, 35.091

Collections, returns and payments, 35.092

Deficiency determinations, 35.094

**TRANSIENT ROOM TAX (Cont'd)**

- Definitions, 35.085
- Delinquency penalties, 35.093
- Disposition and use of transient room tax funds, 35.096
- Exemptions, 35.089
- Operator's duties, 35.088
- Operator's registration form, 35.090
- Records required from operators; examination of records, 35.095
- Rules for collection of tax by operator, 35.087
- Tax imposed, 35.086

**TRANSPORTATION SYSTEM PLAN, 152.04****TRANSPORTATION UTILITY FEE**

- Administrative review; appeals, 35.007
- Billing and collection of fee, 35.005
- City to maintain local streets; exceptions, 35.004
- Declaration of purpose, 35.001
- Definitions, 35.010
- Disposition of fees and charges, 35.009
- Effective date, 35.013
- Enforcement, 35.006
- Establishment, 35.002
- Exemptions, 35.012
- Fee dedicated, 35.003
- Methodology, 35.011
- Notice of decision, 35.008

**TREES, 90.034 (See also NUISANCES, ENVIRONMENT AND SANITATION)****TRUCK ROUTES**

- Definitions, 70.60
- Establishment of truck routes, 70.61
- Exclusions, 70.63
- Prohibition, 70.62

**URBAN GROWTH BOUNDARY; EXPANSION OF, TSO II****URBAN RENEWAL AGENCY AND PLAN**

- Designation, 31.045
- Urban Renewal Plan, 31.046

**VACATIONS, TSO VIII**



VEGETATION; NOXIOUS, 90.032 (See also NUISANCES, ENVIRONMENT AND SANITATION)

VEHICLES; INOPERATIVE, WRECKED, DISMANTLED OR ABANDONED, 90.038 (See also NUISANCES, ENVIRONMENT AND SANITATION)

WATERS (SURFACE); DRAINAGE, 90.035 (See also NUISANCES, ENVIRONMENT AND SANITATION)

#### WEAPONS

Discharge of firearms or weapons, 130.055

Exemptions, 130.057

Impoundment or forfeiture of weapons, 130.056

WEAPONS AND FIREWORKS, 130.017

WEAPONS; SALE OF TO MINORS (See also MINORS)

Unlawful sale of certain weapons to minors; exception, 131.30

#### WINSTON PUBLIC LIBRARY AND LIBRARY BOARD

Acceptance of gifts for library purposes, 31.144

Board organization, 31.142

Internal administrative policies and procedures, 31.145

Library Board, 31.141

Library Board general powers, 31.143

Prohibited actions and penalties, 31.146

Winston public library established, 31.140

WRECKED, DISMANTLED OR ABANDONED VEHICLES, 90.038 (See also NUISANCES, ENVIRONMENT AND SANITATION)

#### ZONING CODE

##### Amendments

Appeal, 154.149

Application and hearing dates, 154.142

Application form, content, amendment standards, 154.143

Authorization to initiate amendments, 154.141

Conditions of approval, 154.148

Decision of City Council, 154.147

Limitation, 154.151

Notice, 154.144

Public hearing by City Council, 154.146

Public hearing by Planning Commission, 154.145

Purpose, 154.140

Record of amendments, 154.150

## ZONING CODE (Cont'd)

Compliance with ordinance provisions, 154.011

## Conditional Use Permit

Authorization to grant or deny conditional uses, 154.116

Procedure for taking action on a conditional use application, 154.117

Purpose, 154.115

Revocation of a permit for a conditional use, 154.119

Time limit on a permit for a conditional use, 154.118

## Development Approval Procedures

Amendments to land use actions, 154.191

Appeals of City Manager decision, 154.188

Application, 154.177

Authorization of similar uses, 154.173

Contents of notice, 154.181

Coordination of development approval, 154.174

Decision, 154.187

Establishment of party status, 154.182

Fee to accompany annexation petitions, 154.178

Form of petitions, applications, and appeals, 154.172

Hearing procedure, 154.183

Land use actions, 154.179

Notice, 154.180

Official notice, 154.185

Pre-application conference, 154.176

Purpose, 154.170

Quasi-judicial hearings/challenges to impartiality, 154.184

Record of proceeding, 154.186

Review by the City Council, 154.190

Review of the decision of the Planning Commission, 154.189

Review process, 154.171

Who may apply, 154.175

## Establishment of Zones

Classification of zones, 154.020

Conditions relative to the approval of zone change, 154.026

Criteria for zone change, 154.025

Grant of authority for zone change, 154.027

Zone boundaries, 154.023

Zone change, 154.024

Zoning of annexed areas, 154.022

Zoning map, 154.021

## ZONING CODE (Cont'd)

## Floodplain Development

- Administration, 154.104
- Before regulatory floodway, 154.109
- Below-grade crawl spaces, 154.108
- Finding of fact, 154.100
- General provisions, 154.103
- Methods of reducing flood losses, 154.102
- Provisions for construction in the floodplain, 154.107
- Provisions for flood hazard protection, 154.105
- Provisions for flood hazard reduction, 154.106
- Statement of purpose, 154.101

## Historical Review

- Demolition of historic structures or new construction of historic sites, 154.213
- Exterior remodeling or alteration of historic structures, 154.212
- Guidelines for exterior alteration of a historic building, 154.214
- Historic resources, 154.211
- Review for registered historic resources, 154.210

## Intent, 154.010

## Interpretation, 154.012

## Introductory Provisions

- Definitions, 154.002
- Title, 154.001

## Minor text corrections, 154.015

## Nonconforming Uses

- Change of nonconforming use, 154.162
- Continuation of a nonconforming use or structure, 154.160
- Destruction of nonconforming use or structure, 154.163
- Discontinuance of a nonconforming use, 154.161
- Expansion of nonconforming residential use, 154.164

## Penalty, 154.999

## Remedies

- Alternative remedy, 154.200

## Restrictiveness, 154.013

## Severability, 154.014

## Supplementary Provisions

- Access, 154.055
- Accessible parking, 154.069
- Beekeeping, 154.088
- Clear-vision areas, 154.057
- Common parking facilities for mixed uses, 154.064
- Definitions, 154.074
- Development standards, 154.072
- Exempt signs, 154.076

## ZONING CODE (Cont'd)

## Supplementary Provisions (Cont'd)

- Exterior lighting, 154.081
- General exceptions to building height limitations, 154.086
- General exceptions to lot size requirements, 154.084
- General exceptions to yard requirements, 154.085
- General provisions/off-street parking and loading, 154.061
- General provisions regarding accessory uses, 154.056
- Grading, 154.058
- Manufactured home parks, 154.089
- Manufactured homes, 154.082
- Nonconforming signs, 154.080
- Off premise sign, 154.075
- Off-street loading and drive-up uses, 154.060
- Off-street parking requirements, 154.059
- Parking, 154.071
- Parking and landscaping plan submittal requirements, 154.066
- Parking area and driveway design, 154.063
- Parking area improvements, 154.065
- Parking area landscaping and buffering, 154.068
- Parking area location, 154.062
- Parking area screening, 154.067
- Permit procedures, 154.078
- Prohibited signs, 154.077
- Projections from buildings, 154.083
- Property line adjustment, 154.091
- Riparian habitat setbacks, 154.087
- Signs purpose and intent, 154.073
- Standards and criteria, 154.079
- Standards for auto wrecking yards, junk yards, and automobile towing businesses, 154.090
- Variance for parking/landscaping reductions, 154.070

## Variances

- Authorization to grant or deny variances, 154.125
- Circumstances for granting a variance, 154.126
- Family hardship variance (temporary use of mobile home), 154.129
- Procedure for taking action on a variance application, 154.127
- Revocation of authorization, 154.130
- Time limit on a permit variance, 154.128

## Zoning Classifications

- Agriculture/Open Space (A-O), 154.030
- General Commercial Zone (C-G), 154.038
- Highway-Commercial Zone (C-H), 154.037
- Industrial General Zone (M-G), 154.040

ZONING CODE (Cont'd)

Zoning Classifications (Cont'd)

- Industrial Limited Zone (M-L), 154.039
- Large Lot Overlay Zone LLO, 154.043
- Office-Professional Commercial Zone (C-OP), 154.036
- Planned Unit Development Zone (PUD), 154.041
- Public Reserve Zone (PR), 154.034
- Residential High Density Zone (R-H), 154.033
- Residential Low Density Zone (R-L), 154.031
- Residential Medium Density Zone (R-M), 154.032
- Special Historic Commercial Zone (C-SH), 154.035
- Steep Slopes Overlay Zone SSO, 154.042

ZONING MAP/COMPREHENSIVE PLAN AMENDMENTS, TSO IX

