

# City of Winston

PLANNING CLEARANCE WORKSHEET NO. \_\_\_\_\_

City of Winston  
201 NW Douglas Boulevard  
Winston, OR 97496  
541-679-6739 (office) 541-679-0794 (fax)

**This worksheet expires if work is not started within 180 days of issuance  
or if work is suspended for 180 days unless a request for extension is submitted.**

## TYPE OF CONSTRUCTION

Non-Structural     Manufactured dwelling     Construction     Demolition

## CATEGORY OF CONSTRUCTION

Residential     Commercial     Government

## JOB SITE INFORMATION

Job Site Address: \_\_\_\_\_  
T28-R06W, Section \_\_\_\_\_ Tax Lot: \_\_\_\_\_ Tax Account No. \_\_\_\_\_  
Distance of building site from river, creek or stream bank: \_\_\_\_\_

## PROPERTY OWNER

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CONTRACTOR

Business Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
CCB# \_\_\_\_\_ City Business License# \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PROPOSED CONSTRUCTION

Describe proposed construction: \_\_\_\_\_  
\_\_\_\_\_

Site Plan Submitted:  Yes     No

# City of Winston

**\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\***  
**LOCAL GOVERNMENT APPROVAL**

In City       In Urban Growth Boundary

**PLANNING:**

Land Use Action Required:  Yes (Attach Conditions of Approval)     No

Zoning: \_\_\_\_\_ Overlays \_\_\_\_\_

Setbacks from Property Line: Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_ Exterior Side \_\_\_\_\_

Special Setbacks: \_\_\_\_\_

Building Height \_\_\_\_\_ Required Parking Spaces \_\_\_\_\_ Property in Flood Plain/Certificate of Elevation required:  Yes  No

Floor Height above Flood: \_\_\_\_\_ Conditions of Approval: \_\_\_\_\_

**SANITATION:**

Gravity     STEP     Septic     Not Applicable

**STREET:**

Access Permits:  City     County     State     Not Applicable

Comments: \_\_\_\_\_

**\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\***

**SECTION (A)**

Sewer Connection	\$ 700	Sewer Inspection	300
ROW/Access Permit	125	Floodplain Review	50
Review Fee	85	Grading Application	50
Other (Specify)		Residential Site Plan Review	100

**SECTION (A) TOTAL \$** \_\_\_\_\_

**SECTION (B) Residential Systems Development Charges FY 2021-22**

*\*Note: SDCs increase July 21<sup>st</sup> of each year. Amounts on this application subject to change without notice.*

Sewer	\$ 3,465
Street	1,068
Park	150
Administration (5% of total)	227

**SECTION (B) TOTAL \$** \_\_\_\_\_

<b>Total Due</b>	\$ _____
<b>Receipt #</b>	_____

**SECTION (C) Commercial SDCs**

Use(s) \_\_\_\_\_

Sewer \_\_\_\_\_

Street \_\_\_\_\_

Admin. (5% of total) \_\_\_\_\_

**SECTION (C) TOTAL \$** \_\_\_\_\_

**APPROVAL**

**City Owned Underground**

**Utility Conflict Review:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Administration Office:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**City Planning Official:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_ **Extension Requested:**  Yes  No **Date:** \_\_\_\_\_

# City of Winston

## BUILDING LOCATION PLAN

**PROJECT ADDRESS** \_\_\_\_\_

**Required information on drawing:**

- 1) Property lines and dimensions
- 2) Permanent landmarks (streets, streams, rivers)
- 3) Distance to structures from landmarks and property lines
- 4) Location and identification of other structures on property
- 5) Access location
- 6) Direction and location of drainage

SEE ATTACHMENT(S) # \_\_\_\_\_

WAIVER: I understand that approval of the Planning/Sanitation Pre-Application Worksheet and Building Location Plan does not release the applicant from compliance with private covenants, restrictions or easements affecting this property. I also understand it is the responsibility of the applicant to consider issues such as drainage, flooding, soil stability or excessive slopes in this project. I also understand I may need to call for a Utility Locate 48 hours prior to beginning construction. (811)

\_\_\_\_\_  
City Official/Title

\_\_\_\_\_  
Signature of Applicant or Agent

Date \_\_\_\_\_

Date \_\_\_\_\_