

City of Winston

PLANNING CLEARANCE WORKSHEET NO.

SIGN PERMIT NO.

City of Winston
201 NW Douglas Boulevard
Winston, OR 97496
541-679-6739 (office) 541-679-0794 (fax)

**This worksheet expires if work is not started within 180 days of issuance
or if work is suspended for 180 days unless a request for extension is submitted.**

TYPE OF CONSTRUCTION

Non-Structural Manufactured dwelling Construction Demolition

CATEGORY OF CONSTRUCTION

Residential Commercial Government

JOB SITE INFORMATION

Job Site Address: _____
T28-R06W, Section _____ Tax Lot: _____ Tax Account No. _____
Distance of building site from river, creek or stream bank: _____

PROPERTY OWNER

Name: _____
Address: _____
Phone: _____ Cell: _____ Fax: _____
Email: _____

Signature: _____ Date: _____

CONTRACTOR

Business Name: _____
Name: _____
Address: _____
Phone: _____ Cell: _____ Fax: _____
Email: _____
CCB# _____ City Business License# _____

Signature: _____ Date: _____

PROPOSED CONSTRUCTION

Describe proposed construction: _____

Site Plan Submitted: Yes No

City of Winston

*******OFFICE USE ONLY*******
LOCAL GOVERNMENT APPROVAL

In City In Urban Growth Boundary

PROJECT ADDRESS: _____

PLANNING:

Land Use Action Required: Yes (Attach Conditions of Approval) No
 Zoning: _____ Overlays _____
 Setbacks from Property Line: Front _____ Side _____ Rear _____ Exterior Side _____
 Special Setbacks: _____
 Building Height _____ Required Parking Spaces _____ Property in Flood Plain/Certificate of Elevation required: Yes No
 Floor Height above Flood: _____ Conditions of Approval: _____

SANITATION:

Gravity STEP Septic Not Applicable

STREET:

Access Permits: City County State Not Applicable

Comments: _____

*******OFFICE USE ONLY*******

SECTION (A)

Sewer Connection	\$ 700	Sewer Inspection	300
ROW/Access Permit	125	Floodplain Review	50
Review Fee	85	Grading Application	50
Other (Specify)		Residential Site Plan Review	100

SECTION (A) TOTAL \$ _____

SECTION (B) Residential Systems Development Charges

**Note: SDCs increase July 21st of each year*

Sewer	\$ 3,465
Street	1,068
Park	150
Administration (5% of total)	227

SECTION (B) TOTAL \$ _____

SIGN PERMIT FEES	No. _____
STANDARD GRADE	\$ 50
COMMERCIAL GRADE	100
AMOUNT DUE \$	
RECEIPT #	_____

SECTION (C) Commercial SDCs

Use(s)	_____
Sewer	_____
Street	_____
Admin. (5% of total)	_____

SECTION (C) TOTAL \$ _____

Total Due	\$ _____
Receipt #	_____

APPROVAL

City Owned Underground Utility Conflict Review: _____ **Date:** _____

Administration Office: _____ **Date:** _____

City Planning Official: _____ **Date:** _____

Expiration Date: _____ **Extension Requested:** Yes No **Date:** _____

City of Winston

BUILDING LOCATION PLAN

PROJECT ADDRESS _____

Required information on drawing:

- 1) **Property lines and dimensions**
- 2) **Permanent landmarks (streets, streams, rivers)**
- 3) **Distance to structures from landmarks and property lines**
- 4) **Location and identification of other structures on property**
- 5) **Access location**
- 6) **Direction and location of drainage**

SEE ATTACHMENT(S) # _____

WAIVER: I understand that approval of the Planning/Sanitation Pre-Application Worksheet and Building Location Plan does not release the applicant from compliance with private covenants, restrictions or easements affecting this property. I also understand it is the responsibility of the applicant to consider issues such as drainage, flooding, soil stability or excessive slopes in this project. I also understand I may need to call for a Utility Locate 48 hours prior to beginning construction. (811)

City Official/Title

Signature of Applicant or Agent

Date _____

Date _____