

**CITY OF WINSTON PARTITION
SUBMISSION OF TENTATIVE PLAN**
(Section 9, of the Subdivision Ordinance)

1. APPLICANT:

Name _____ Phone _____

Address _____

TITLEHOLDER OF SUBJECT PROPERTY:

Name _____ Phone _____

Address _____

CONTRACT PURCHASER OR LESSEE OF SUBJECT PROPERTY:

Name _____ Phone _____

Address _____

2. SPECIFIC DESCRIPTION OF PROPERTY:

Twon _____ Rng _____ Sec _____ Tax Lot(s) _____

Property I.D. No(s). _____

Comprehensive Plan: _____ Zone: _____

Property Site Address: _____

3. PRESENT SIZE OF PARCEL? _____

4. HOW MANY PARCELS DO YOU PLAN TO CREATE? _____

5. APPROXIMATE SIZE OF PARCELS? #1 _____ #2 _____ #3 _____

6. LIST NUMBER & TYPE OF EXISTING STRUCTURE(S) ON EACH PARCEL?

#1 _____

#2 _____

#3 _____

7. TYPE OF ROAD ACCESS FOR EACH PARCEL?

#1 _____

#2 _____

#3 _____

8. MEANS OF DOMESTIC WATER TO EACH PARCEL?

#1 _____

#2 _____

#3 _____

9. MEANS OF SANITARY SEWER TO EACH PARCEL?

#1 _____

#2 _____

#3 _____

10. DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE SUBJECT PROPERTY:

REQUIREMENTS FOR PRELIMINARY PARTITION PLAT

- A. Submission of Tentative Plan. There shall be submitted to the Administrator the filing fee, and ten (10) oversized copies, or more if requested, or one 11 x 17 copy, of the tentative plan of the partition. The Administrator shall check it for completeness as per Section 3, Applications. Once the application is deemed complete, the Administrator shall process the land use action as identified in Section 11 of the Zoning Ordinance. The partitioner shall also submit the tentative plan to those special districts and agencies specified by the City or otherwise requested.

The tentative plan shall be 11 x 17 inches in size and contain the following information:

- (1) The date, northpoint, scale and sufficient description to define the location and boundaries of the tract to be partitioned and its location.
- (2) The name and address of the record owner and of the person who prepared the tentative plan.
- (3) The City Administrator may require a listing of the names and addresses of all adjacent property owners.
- (4) Approximate acreage of the land under a single ownership or, if more than one ownership is involved, the total contiguous acreage of the landowners directly involved in the partitioning.
- (5) For land adjacent to and within the tract to be partitioned, the locations, names and existing widths of streets; location, width and purpose of other existing easements; and location and size of sewer and waterlines and drainage ways and the location of power poles.
- (6) Outline and location of existing buildings to remain.
- (7) Parcel layout, showing size and relationship to existing or proposed streets and utility easements.
- (8) Location of areas subject to inundation by storm water; location, width and direction of flow of all water courses, with notation as to whether each water course is continuous or intermittent, and such other information required to comply with the City's Floodplain Development Ordinance and Standards.
- (9) Such additional information as requested by the Administrator including, but not limited to, contours and natural features.