

# City of Winston

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Winston, Oregon 97496  
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## Request for Proposal

Proposals must be delivered to Winston City Hall, before 5:00 PM August 31, 2018. Questions in reference to this request for proposal, or request for copies of any related material, should be directed to Mark Bauer, Winston City Hall, 201 Douglas, Winston, Oregon 97496, or by telephone.

The City of Winston is seeking proposals for a general contractor. Successful contractors will be put on a list that will be used on a revolving basis. The scope of services would be to clean up certain properties within the city limits of Winston, bringing them into compliance with city codes.

Examples of this would be the removal and disposal of trash and debris and other materials including appliances and vehicles, cutting of grass and vegetation, and the rendering of buildings and derelict structures safe and to city code. Note: Abatement of properties are typically mandated by the Winston Municipal Court Judge after going through a court process.

### **A successful applicant must be willing to enter into a Contract with the City of Winston and meet the following minimum requirements:**

1. Contractors will be obligated to provide their own equipment and arrange or own their own disposal services related to specific projects, as outlined by the city for bringing violating properties into city code standards.
2. Contractors will be required to perform a pre-assessment of the property for an estimate of what equipment and manpower or hours will be required. That estimate will also include a start and completion date. The estimated cost and or timeline will require approval and communication with city staff.
3. The specific scope of work of each project will be outlined by the city and agreed upon by both parties before that starting on any project.
4. Any monies obtained through the removal of materials of value (ie: metal/ vehicles) will be pre-approved by the city, who will decide on how they will be handled and disposed of.
5. All contractors will be required to be licensed and bonded, and will be required to have a current business license with the City of Winston before any work is started.

6. Contractors will be required to adhere to all industry and safety standards and guidelines in the performance of work contracted by the city.
7. All hazardous materials will be treated and handled by OSHA/ and State mandated safety standards.
8. Agree that either party may terminate the Contract, for any reason, by providing to the other party not less 30 days written notice.

**Successful applicant will be notified via phone/ and in writing by September 7<sup>th</sup>.**