

CITY OF
WINSTON
PUBLIC WORKS



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Winston, OR 97496

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City of Winston Park Requirements for Proposed Projects

Winston Park Board, in conjunction with the Public Works Dept., will determine if project will be presented to City Council for approval only after these listed requirements are met:

- *Well defined outline of the project in writing, including start and completion dates of project.*
- *Total cost of the project.*
- *What, if anything, will be requested from the City? Please provide details of cost and time. Will this project affect the City's insurance?*
- *What will be the maintenance requirements?*
- *Will the proposed placement affect other rentals for park activities?*
- *Provide contact information on who will be in charge of the project.*
- *All work shall be approved by an authorized representative of the Public Works Department. Any damaged areas shall be restored to original condition.*
- *Permittee warrants that all work will be free from defects for a period of two years from the date of completion. Permittee, at Permittee's expense, shall correct defects that become apparent within the warranty period. If the Permittee fails to correct the defects, the city may do so and charge the cost to the Permittee.*
- *Have safety plan in place including, but not limited to, fencing, barricades, warning signs and fall protection.*
- *Provide updates so information can be passed on to the Park Board, City Manager and City Council.*

I have read and understand these terms & conditions.

DATE _____

SIGNATURE _____

PHONE _____

PRINTED NAME _____